

**Balancing and Settlement Code**

**BSC PROCEDURE**

**BM Unit Registration**

**BSCP15**

Version 27.0~~Version 26.0~~

**Date: 28 February 2019~~22 February 2018~~**

*Pending Implementation*

**BSC PROCEDURE 15****relating to****BM UNIT REGISTRATION**

1. Reference is made to the Balancing and Settlement Code and, in particular, to the definition of “BSC Procedure” in Section X, Annex X-1 thereof.
2. This is BSC Procedure 15, ~~Version 27.0~~~~Version 26.0~~ relating to BM Unit Registration.
3. This BSC Procedure is effective from ~~28 February 2019~~~~22 February 2018~~.
4. This BSC Procedure has been approved by the Panel.

Pending Implementation

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**AMENDMENT RECORD**

Version	Date	Description of Changes	Changes Included	Mods/ Panel/ Committee Refs
1.0	Code Effective Date	Designated version	n/a	n/a
2.0	30/11/00	Work outstanding at Go Active, resolution of inconsistencies, inclusion of consultation comments.	223, 243	08/009
3.0	13/08/02	Change Proposals for BSC Systems Release 2	CP521, 528, 567, 568, 546, 726, 782	ISG 16/166, ISG 18/193 SVG 19/233
4.0	24/06/03	Change Proposals for CVA Programme June 03 Release	CP 749, 761, 821, P106	
5.0	01/08/03	Approved Modification P62	P62	P62 48/003
6.0	12/09/03	Approved Modification P82 and P100 for CVA Programme Nov 03 Release	P82 P100	P82 54/006, P100 57/007
7.0	27/02/04	Approved Modification P123 for CVA Programme Feb 04 Release	P123	P123 66/006
8.0	15/03/04	Change Proposal CP1027	CP1027	ISG37/414
9.0	30/06/04	CVA Programme June 04 Release.	CP971 CP944 CP1030 P82 Removal	ISG40/003 SVG40/004
10.0	23/02/05	CVA Programme Feb 05 Release	BETTA 6.3; CP1015, P159, CP1040, CP1091	
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12.0	28/06/06	June 06 Release	P190 CP1154	ISG64/001 SVG64/002
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Version	Date	Description of Changes	Changes Included	Mods/ Panel/ Committee Refs
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## 1. Introduction

### 1.1 Purpose and Scope of the Procedure

This BSCP defines the key interfaces, interdependencies and timetable for the registration and de-registration of BM Units by the Party, which, for the avoidance of doubt, includes:

- New registration of Primary BM Units;
- De-registration of Primary BM Units;
- Changes in the FPN flag status;
- Registration of Seasonal Estimates of the Maximum Positive Magnitude and Maximum Negative Magnitude Primary BM Unit Metered Volume;
- Application for Exemptable status for a Generating Plant and Exempt Export status for the associated Primary BM Unit(s), including election of the Production / Consumption Status for the Exempt Export Primary BM Unit(s) by the Lead Party;
- Change of Production / Consumption Status for an Exempt Export Primary BM or Secondary BM Unit Unit by the Lead Party;
- Termination of Exemptable status for a Generating Plant and the Exempt Export status of the associated Primary BM Unit(s);
- Mid-Season Changes of the Maximum Positive Magnitude and Maximum Negative Magnitude Primary BM Unit Metered Volume;
- Monitoring of BM Unit Metered Volumes for breaches of Generation Capacity and Demand Capacity;
- Change of CVA Primary BM Unit Lead Party;
- Transfer of Supplier ID; and
- Notification of Switching Group<sup>1</sup>.
- New registration of Secondary BM Units;
- De-registration of Secondary BM Units

#### 1.1.1 Use of the Self-Service Gateway

Where a Party has access to the Self-Service Gateway and an equivalent online form is provided, the Party may use the online form as an alternative to the paper forms defined in this BSCP.

<sup>1</sup> Per section K3.1.4B, Power Park Modules may belong to a Switching Group on the basis that Plant and Apparatus can be selected to run in any of the BM Units belonging to that Switching Group. A 'Switching Group' is described in Section K3.1.4A of BSC.

Where a Party has provided data using the Self-Service Gateway, BSCCo may use the service to validate and confirm the input data or to request additional data. Where this is the case, these online transactions will represent a valid equivalent to the transactions defined in this BSCP.

Please note that there will not always be a one-to-one equivalence between the data collected via the Self-Service Gateway and the paper forms defined in this BSCP. For example, data collected in one paper form, may be collected by more than one online form. Conversely, a single online form may collect data from more than one paper form.

All references to the provision of information using BSCP forms in this Procedure, should be construed as provision either by a paper form or via the Self-Service Gateway. References to the CRA, including checks performed by the CRA, may include the Self-Service Gateway as applicable.

## 1.2 Main Users of the Procedure and their Responsibilities

The main users of this procedure are:

- (a) The Party that is de-registering the relevant Primary BM Unit;
- (b) The Party that is registering the relevant Primary BM Unit;
- (c) The Virtual Lead Party that is de-registering the relevant Secondary BM Unit;
- (d) The Virtual Lead Party that is registering the relevant Secondary BM Unit;
- (e) The Lead Party for an Exempt Export Primary BM Unit (or a Primary BM Unit which is the subject of an Exempt Export status application);
- (f) The Central Data Collection Agent (CDCA);
- (g) The Central Registration Agent (CRA);
- (h) The Transmission Company (TC);
- (i) Supplier Volume Allocation Agent (SVAA);
- (j) Licensed Distribution System Operators (LDSOs);
- (k) BSCCo; and
- (l) The Panel.

## 1.3 Key Milestones

The key milestones in this procedure are:

- Detailed notification of 'registration' of a Primary BM Unit (except a Non-Standard Primary BM Unit or Additional Primary BM Unit) at least 30 Working Days prior to the Effective From Date;

- 60 Working Days notification of registration of a Non-Standard Primary BM Unit. A longer timescale is required in order that the application may be properly considered by BSCCo, the TC and the Panel. The Party should advise BSCCo of any such applications at the earliest opportunity such that indicative registration timescales and Effective From Dates may be discussed.
- 15,<sup>20</sup> Working Days notification of registration of Additional Primary BM Unit, unless FPN flag is set to 'yes' where 30 WD notification may be needed (see section 1.6).
- 15 Working Days notification of registration of Secondary BM Unit;
- 20 Working Days notification of de-registering Primary BM Unit (30 Working Days for a Base Primary BM Unit) prior to proposed Effective To Date;
- 20 Working Days notification of de-registering Secondary BM Unit prior to proposed Effective To Date;
- New Suppliers notified to SVA at least 30 Working Days prior to the Effective From Date;
- 5 Working Days notification of transfer of Directly Connected Demand Primary BM Units, if the criteria set out in section 3.13 are satisfied;
- 5 Working Days notification of Change of CVA Primary BM Unit Lead Party, if the criteria set out in section 3.13 are satisfied; and
- 1 Working Day notification of transfer of Supplier ID process (Change of SVA Primary BM Unit Ownership).

The notice period required to register and de-register a BM Unit, excluding Base Primary BM Units, may be reduced if there is an agreement between the CRA/BSCCo/Party/TC.

#### 1.4 Balancing and Settlement Code Provision

This BSCP should be read in conjunction with the Code and in particular Section K. This BSCP has been produced in accordance with the provisions of the Code. In the event of an inconsistency between the provisions of this BSCP and the Code, the provisions of the Code shall prevail.

#### 1.5 Associated BSC Procedures

This procedure interfaces with the following BSCPs:

BSCP02	Proving Test Requirements for Central Volume Allocation Metering Systems
BSCP06	CVA Meter Operations for Metering Systems Registered in CMRS

BSCP20	Registration of Metering System for Central Volume Allocation
BSCP25	Registration of Transmission System Boundary Points, Grid Supply Points, GSP Groups & Distribution Systems Connection Points
BSCP31	Registration of Trading Units
BSCP32	Metering Dispensations
BSCP38	Authorisations
BSCP65	Registration of Parties and Exit Procedures
BSCP68	Transfer of Registration of Metering Systems between CMRS and SMRS
BSCP71	Submission of ECVNs and MVRNs
BSCP75	Registration of Meter Aggregation Rules for Volume Allocation Units
<u>BSCP128</u>	<u>Production, Submission, Audit and Approval of Line Loss Factors</u>
BSCP509	Changes to Market Domain Data
<u>BSCP602</u>	<u>SVA Metering System Balancing Services Register</u>
<u>BSCP128</u>	<u>Production, Submission, Audit and Approval of Line Loss Factors</u>

## 1.6 Transmission Company Registration Requirements

### FPN flag set to Yes

Where the Party is registering a BM Unit which has the FPN flag set to Yes, the Party should consult with the TC to ensure compliance with the Grid Code and the Connection and Use of System Code regarding timescales. Failure to comply with the Grid Code and the Connection and Use of System Code may delay the registration of the BM Unit and hence the Party would not be able to trade using that BM Unit. The delay may be as a result of procurement, installation and testing of operational metering and EDT and EDL facilities, as appropriate. This BSCP refers to the last stage of the registration process of the BM Unit.

### Offshore Power Park Modules

Where the Party has 2 or more Offshore Power Park Modules for whose Exports the Metering System(s) is or are registered in CMRS, the Party may either:

- Apply to register each Power Park Module as a separate Primary BM Unit; or
- Apply to register a single Primary BM Unit for some or all of the Offshore Power Park Modules (a ‘Combined Offshore BM Unit’).

A Party may only register a Combined Offshore BM Unit if the TC determines that the requested configuration of Offshore Power Park Modules is suitable to constitute a single Primary BM Unit. Where the Party requests a Combined Offshore BM Unit in its Registration of Primary BM Unit form BSCP15/4.1, BSCCo will confirm with the TC whether it approves the configuration. BSCCo recommends that the Party consults with the TC before submitting this form, to avoid any delay in the registration process.

## 1.7 BSC Website list of Suppliers which have satisfied the criteria to complete a change of Primary BM Unit Lead Party within 5WDs for a Primary BM Unit with CVA metering and associated with a Customer premises

BSCCo will publish and maintain a list on the BSC Website of the Party Name and ID of those Suppliers who satisfy the criteria referred to in section 3.14 of this procedure, and who have submitted a completed form BSCP15/4.10 Part A<sup>2</sup> to BSCCo in accordance with 3.15.1.

Note that BSCP15/4.11 Parts A and B must be received by BSCCo prior to a Change of Primary BM Unit Lead Party becoming Effective. The Primary BM Unit Effective From Date requested on the (re) registration form must be the calendar date after the Effective To Date requested on the de-registration form.

Where a Primary BM Unit has the FPN flag set to “Yes” Parties must comply with the Transmission Company Registration Requirements, especially paragraph 1.6 above, and the Primary BM Unit’s Effective From Date will be the same as the Transmission Company Commission Date (TCCD).

<sup>2</sup> Must be authorised by a Category A authorised signatory

Any change of **Primary** BM Unit Lead Party must be approved by BSCCo before the requirements of this and any related procedure are initiated.

## 1.8 Obligations

Parties must have successfully completed Qualification under Section O of the BSC before the Effective From Date of a BM Unit registration in order for that BM Unit registration to become effective. However, Parties may begin the process of registering BM Units in accordance with this BSCP before they have completed Qualification under Section O of the BSC (relating to communications requirements), provided that they have begun the process of obtaining such Qualification.

## 1.9 **Primary** BM Units for CFD or CM Assets

The BSC requires that any **Primary** BM Units with CFD/CM Assets shall comprise only those Assets allowed by the CFD or Capacity Agreement.

### **Primary** BM Units for CFD or CM Assets Registered in CMRS

Lead Parties will be able to register **Primary** BM Units for Metering Systems registered in CMRS under the existing processes and approach. This is because in CMRS the **Primary** BM Unit is specific to the Generating Unit and it is therefore possible to change **Primary** BM Unit ownership (retaining the same identifier). The **Primary** BM Unit can therefore exist for the lifetime of the Generating Unit, and consequently the lifetime of the CFD, and one or more Capacity Agreements. This means that new registration arrangements or processes are not necessary.

### **Primary** BM Units for CFD or CM Assets Registered in SMRS

Additional **Primary** BM Units are not a permitted CM metering option. Metered volumes associated with CM Assets registered in SMRS cannot be provided to a CM Settlement Services Provider using Additional **Primary** BM Units. CM Assets may still be allocated to Additional **Primary** BM Units, registered under process 3.4.

Additional **Primary** BM Units for CFD Assets registered in SMRS may be provided to a CFD Settlement Services Provider (CFDSSP) to be used for CFD settlement purposes. The registration of Additional **Primary** BM Units for CFD Assets shall follow process 3.18. Additional **Primary** BM Units for non-CFD Assets registered in SMRS should follow 3.4.

### Additional **Primary** BM Units for CFD Assets Registered in SMRS

Both Lead Parties and BSCCo may initiate the registration process for Additional **Primary** BM Units for CFD Assets registered in SMRS using process 3.18. Additional **Primary** BM Units for CFD Assets are not liable for the Section D charge for Additional **Primary** BM Units. Consequently all Additional BM Unit registrations for CFD Assets must be confirmed with or instructed by the CFDSSP, and shall follow a naming convention.

The CFDSSP instructs Additional **Primary** BM Unit registration details to BSCCo based on information that generators with a CFD are obliged to notify to the

CFDSSP, such as when the Additional Primary BM Units are needed. This reduces the need for Lead Parties to manage the Additional Primary BM Unit registration process. Lead Parties should find Additional Primary BM Units are registered and available for use when needed.

Where it is not known which Supplier will take responsibility for Metering Systems associated with a generator with a CFD, BSCCo will register Additional Primary BM Units for a set of Suppliers. The set will be based on a list maintained by BSCCo. The list is maintained in accordance with section 3.20. Each set of Additional Primary BM Units will be associated with the relevant CFD for the lifetime of the CFD. Only one of the Additional Primary BM Units in the set shall be 'active' on any particular Settlement Day.

In SMRS the Primary BM Unit represents the Supplier's Metering System(s), so the Generating Unit(s) must be assigned to an Additional Primary BM Unit so that the Primary BM Unit Metered Data relates to the relevant CFD and can therefore be used by the CFDSSP for CFD Settlement purposes.

CFD Generating Unit(s) must move between Additional Primary BM Units as responsibility under the BSC for the Metering System(s) changes i.e. as a CFD generator changes Suppliers/Offtakers its Metering Systems must move from its old Supplier's Additional Primary BM Unit to its new Supplier Additional Primary BM Unit. Supplier Primary BM Unit ownership can only take place when a Supplier transfers its Supplier ID i.e. ownership of the Supplier ID (and license) is transferred. Additional Primary BM Units registered for CFD Assets will therefore only last for the lifetime of the CFD. When the CFD expires the CFDSSP will instruct BSCCo to deregister the relevant Additional Primary BM Units to coincide with the expiry of the CFD. The CFDSSP will know when a CFD expires.

## 2. Acronyms and Definitions

### 2.1 List of Acronyms

The following is a list of acronyms used in BSCP15:

Acronym	Expression
BMRA	Balancing Mechanism Reporting Agent
BSCCo	Balancing and Settlement Code Company
CDCA	Central Data Collection Agent
CFDSSP	Contract for Difference Settlement Services Provider
CRA	Central Registration Agent
<del>CoBLP</del> <u>CoPBLP</u>	Change of <u>Primary</u> BM Unit Lead Party
DNC	Declared Net Capacity
EDL	Electronic Dispatch Logging
EDT	Electronic Data Transfer
EFD	Effective From Date
ETD	Effective To Date
FPN	Final Physical Notification
GSP	Grid Supply Point
IA	Interconnector Administrator
LDSO	Licensed Distribution System Operator
MDD	Market Domain Data
MSID	Metering System ID
NDCD	New Database Creation Date
P/C	Production / Consumption
SMRA	Supplier Meter Registration Agent
SPD	Settlement Period Duration
SVAA	Supplier Volume Allocation Agent
TC	Transmission Company
TCCD	Transmission Company Commission Date
TSBP	Transmission System Boundary Point
<u>VLP</u>	<u>Virtual Lead Party</u>
WD	Working Day



## 2.2 List of Definitions

<b>Contracted LDSO</b>	The Contracted LDSO is an LDSO who has the obligation to provide the SMRS service to the Registrant of the Metering System.
<b>Control Point</b>	As defined in the Grid Code.
<b>Declared Net Capacity</b>	<p>In relation to a generating station, it is the output of that station to the Total System multiplied by the relevant following constant:</p> <ul style="list-style-type: none"> <li>• Station driven by tidal/wave power – 0.33</li> <li>• Station driven by wind power – 0.43</li> <li>• Station driven by solar power – 0.17</li> <li>• All others – 1.0</li> </ul> <p>This term is used in statutory instrument 2001 No. 3270 The Electricity (Class Exemptions for the Requirement for a Licence) Order 2001.</p>
<b>Effective From Date</b>	The Settlement day from which the <a href="#">Primary and Secondary</a> BM Unit is allowed to trade.
<b>Effective To Date</b>	The final Settlement day that the <a href="#">Primary and Secondary</a> BM Unit is allowed to trade.
<b><u>GC or DC Breach</u></b>	<a href="#">The positive or negative value of <math>QM_{ij}</math> for the BM Unit divided by SPD has exceeded the GC by the GC Limits or has exceeded the DC by the DC Limits. The GC or DC Limits are defined in Section K3.4.3A</a>
<b>New Database Creation Date</b>	The date where the TC updates their system with the new BM Unit. For registration NDCD must be TCCD-2 or earlier.
<b>Nominated Licensed Distribution System Operator</b>	The Nominated LDSO is the LDSO which has obligations to submit the GSP Group Metered Volume Aggregation Rules.
<b>Non-Standard <a href="#">Primary</a> BM Unit</b>	A configuration of Plant and Apparatus determined by the Panel to be a single <a href="#">Primary</a> BM Unit in accordance with BSC Section K3.1.6.
<b>Operational Metering</b>	The metered data associated with the <a href="#">Primary and Secondary</a> BM Unit which is utilised by the TC.
<b>Production / Consumption (P/C) Flag</b>	The flag within CRA systems which records either the fixed P/C Status elected for an Exempt Export <a href="#">Primary</a> BM Unit by the Lead Party, or the fixed P/C Status allocated to an Interconnector <a href="#">Primary</a> BM Unit <a href="#">or the fixed P/C Status elected for a Secondary BM Unit by the Virtual Lead Party</a> .
<b><u>Self-Service Gateway</u></b>	<a href="#">An online portal, accessible through the BSC Website, that allows authorised users to provide and maintain registration data, including (but not limited to) the data defined in this BSCP.</a>
<b>Standard <a href="#">Primary</a> BM Unit</b>	A configuration of Plant and Apparatus that forms one of the single <a href="#">Primary</a> BM Units set out in BSC Section K3.1.4.
<b>Supplier ID Transferee</b>	Trading Party that will become responsible for the relevant Supplier ID.
<b>Supplier ID Transferor</b>	Trading Party Transferring the relevant Supplier ID.
<b>Trading Agent</b>	The Balancing Mechanism Lead Party or their Agent, registered as submitting data to or receiving data from the TC, in respect of <a href="#">Primary and Secondary</a> BM Units assigned to them.

<b>Trading Point</b>	A commercial and, where so specified in the Grid Code, an operational interface between a user and the TC, which a user has notified to the TC.
<b>Transmission Company Commission Date</b>	The date from 0000 hours on which the BM Unit can trade through the TC systems.

**All other terms are as defined in the Code**

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### 3. Interface and Timetable Information

#### 3.1 Registration of Primary BM Unit Associated with Metering Systems Registered with the CRA<sup>3</sup>

Steps 3.1.1 to 3.1.11 apply to Non-Standard Primary BM Unit Applications.

Steps 3.1.12 onwards apply to both Standard and Non-Standard Primary BM Unit Applications, and follow the preceding steps specific to Non-Standard Primary BM Unit Applications.

A Party applying for Exempt Export status for a new Primary BM Unit registration should follow procedures 3.1 and 3.10 concurrently.

A Party applying for Exempt Export status for an existing Primary BM Unit does not need to follow this procedure 3.1 but should follow procedure 3.10.

Parties undertaking a Change of CVA Primary BM Unit Lead Party for an Exempt Export Primary BM Unit should follow procedure 3.13.

<sup>3</sup> Not required for Change of CVA Primary BM Unit Lead Party unless any changes are to be made to existing registration data.

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.1.1	At least 60 WD prior to Effective From Date (in the case of Non-Standard <a href="#">Primary</a> BM Units)  If registering a Standard <a href="#">Primary</a> BM Unit go straight to step 3.1.12	If the Party does not believe the application meets the requirements for a Standard <a href="#">Primary</a> BM Unit as set out in the Code or the Party requires a Non-Standard <a href="#">Primary</a> BM Unit for another reason, submit application for Non-Standard <a href="#">Primary</a> BM Unit <a href="#">by submitting a form or request via the Self-Service Gateway</a> .  Also submit electrical single line diagram(s) clearly showing the proposed configuration, the location of the Metering Equipment, in particular the Settlement current and voltage transformers (CTs/VTs) and CT/VT ratios <sup>4</sup> , and all existing Boundary Points and any System Connection Points at or near the proposed Boundary Point(s). <sup>5 6 7</sup> , ,	Party	BSCCo	BSCP15/4.13 Application for Non-Standard <a href="#">Primary</a> BM Unit signed by an authorised person registered as such using BSCP38 <sup>8</sup> .	Email / <a href="#">Self-Service Gateway</a>
3.1.2	Following 3.1.1	Check application for Non-Standard <a href="#">Primary</a> BM Unit for completeness and compliance with requirements of BSC Section K3.1.	BSCCo		BSCP15/4.13 Application for Non-Standard <a href="#">Primary</a> BM Unit.	Internal process
3.1.3	Where appropriate for Non-Standard <a href="#">Primary</a> BM Unit	Where additional information or clarifications are required for a determination to be reached, request such information from the Party.	BSCCo	Party	Request for specific information.	Email
3.1.4	As required for Non-Standard <a href="#">Primary</a> BM Unit and in the timescales required by BSCCo to meet Panel requirements	If request for more information received, provide requested information as agreed between BSCCo and the Party.	Party	BSCCo	Requested information.	Email

<sup>4</sup> If the CT / VT ratios are not known 30WD / 60WD prior to the EFD, this information should be sent separately by 16WD prior to the EFD.

<sup>5</sup> If a [Primary](#) BM Unit registration is requested using Electronic File Data Transfer, the passwords and signatures are not required as the access control to the participant system is sufficient authentication.

<sup>6</sup> Where the Party is applying to register two or more Offshore Power Park Modules as a Combined Offshore BM Unit, BSCCo recommends that the Party consults with the TC before submitting this form.

<sup>7</sup> This information is required to help ensure the energy flow(s) for the proposed Boundary Point(s) are accounted for, where necessary (e.g. under an existing Metering Dispensation for difference metering), in the Aggregation Rules of any associated Volume Allocation Units (e.g. Interconnectors, other relevant BM Units, Grid Supply Points, GSP Groups or Distribution System Connection Points).

<sup>8</sup> If the BSCP38 Authorisations process has not been completed, this form, [in either paper format or via Self-Service Gateway](#), can be signed by a registered company director and accompanied by a letter on company stationery signed by the same registered company director.

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.1.5	As soon as possible following 3.1.2 or 3.1.4 as appropriate	Send Non-Standard <u>Primary</u> BM Unit for comment on and agreement of the proposed configuration.	BSCCo	TC	BSCP15/4.13 Application for Non-Standard <u>Primary</u> BM Unit.	Email
3.1.6	Within 5WD of 3.1.5	Provide comments on the proposed configuration and whether it is agreeable.	TC	BSCCo		Email
3.1.7	Following 3.1.6 if the TC does not agree with the proposed configuration	Notify Party that the TC does not agree with the proposed configuration and ask if the Party wishes to proceed with the Non-Standard <u>Primary</u> BM Unit application in its current form.	BSCCo	Party		Email
3.1.8	Following 3.1.7	Advise BSCCo whether to proceed with the application or not. Go to 3.1.9 or back to 3.1.1 as appropriate.	Party	BSCCo		Email
3.1.9	Following 3.1.6 if the TC does agree with the proposed configuration and following receipt of sufficient information in 3.1.1 and if appropriate 3.1.4 and to meet Panel timescales	Prepare and submit Panel paper for consideration.	BSCCo	Panel	Panel paper BSCP15/4.13 Application for Non-Standard <u>Primary</u> BM Unit Electrical single line diagram(s).	Internal process
3.1.10	At next convenient Panel meeting	Consider application and either approve the Non-Standard <u>Primary</u> BM Unit, defer the Non-Standard <u>Primary</u> BM Unit application pending more information, or reject the Non-Standard <u>Primary</u> BM Unit.	Panel	BSCCo	Panel decision.	
3.1.11	Following Panel meeting for Non-Standard <u>Primary</u> BM Unit	Inform Party of Panel decision. Request further information if required. If further information required go back to step 3.1.9.	BSCCo	Party		Email

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.1.12 <sup>9,10,11</sup>	At least 30 WD prior to Effective From Date	Submit Registration of <b>Primary</b> BM Unit form and, if not already submitted, an electrical single line diagram(s) showing the location of the Metering Equipment, in particular the Settlement current and voltage transformers (CTs/VTs) and CT/VT ratios <sup>12</sup> , and all existing Boundary Points and any System Connection Points at or near the proposed Boundary Point(s). <sup>13, 14, 15</sup>	Party	CRA	BSCP15/4.1, Registration of <b>Primary</b> BM Unit signed by an authorised person, registered as such using BSCP38.	Fax / Post / Email / <a href="#">Self-Service Gateway</a>
3.1.13	Within 1 WD of receipt of 3.1.12	Acknowledge receipt of Registration of <b>Primary</b> BM Unit form	CRA	Party		Fax / Email / Post / <a href="#">Self-Service Gateway</a>
3.1.14	At the same time as 3.1.13	The CRA checks the following: <ol style="list-style-type: none"> <li>1. The Party is registered with the CRA</li> <li>2. The form has been completed by an authorised person.</li> <li>3. The Effective From Date for the <b>Primary</b> BM Unit is on or after the Effective From Date for the Party.</li> </ol>	CRA		As submitted in 3.1.2	Internal Process

<sup>9</sup> Suppliers that have Customers directly connected to the Transmission System can register and de-register the BM Unit associated with that Customer premises within 5WD if the criteria in Section 1.7 have been satisfied.

<sup>10</sup> Where the **Primary** BM Unit has the FPN flag set to Yes TC must be contacted at least 30 WD prior to EFD.

<sup>11</sup> Metering Systems are registered in accordance with BSCP20

<sup>12</sup> If the CT / VT ratios are not known 30WD / 60WD prior to the EFD, this information should be sent separately by 16WD prior to the EFD.

<sup>13</sup> If a BM Unit registration is requested using Electronic File Data Transfer, the passwords and signatures are not required as the access control to the participant system is sufficient authentication.

<sup>14</sup> Where the Party is applying to register 2 or more Offshore Power Park Modules as a Combined Offshore BM Unit, BSCCo recommends that the Party consults with the TC before submitting this form.

<sup>15</sup> This information is required to help ensure the energy flow(s) for the proposed Boundary Point(s) are accounted for, where necessary (e.g. under an existing Metering Dispensation for difference metering), in the Aggregation Rules of any associated Volume Allocation Units (e.g. Interconnectors, other relevant BM Units, Grid Supply Points, GSP Groups or Distribution System Connection Points).

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.1.15	At the same time as 3.1.13	Where the <b>Primary</b> BM Unit is embedded within a GSP Group, confirm with the SMRA and Party whether the Metering System was previously registered in SMRA, and if “Yes” ensure that the Effective From Date is such that it prevents dual or no registration of supply in accordance with BSCP68.	CRA	Party SMRA	<b>Primary</b> BM Unit Effective From Date. (Where the <b>Primary</b> BM Unit Effective From Date is such that it will have dual or no registration the Party should be informed to register the <b>Primary</b> BM Unit with a new Effective From Date.)	Fax / Email
3.1.16	At the same time as 3.1.13	Inform CDCA, TC and BSCCo of the intended <b>Primary</b> BM Unit registration.	CRA	CDCA TC BSCCo		Fax / Email
3.1.17	At the same time as 3.1.13	Where the <b>Primary</b> BM Unit is embedded within a Distribution System inform the Contracted LDSO of the registration.  Where the Contracted LDSO is not the Nominated LDSO for the GSP Group, CRA should also inform the Nominated LDSO of the registration.	CRA	Relevant LDSO(s)	<b>Primary</b> BM Unit information including Effective From Date	Post / Fax / Email
3.1.18	At least 20 WD prior to Effective From Date (unless otherwise agreed by the BSC Panel)	For Embedded <b>Primary</b> BM Units, initiate the Line Loss Factor process (BSCP128) by submitting CVA LLFs for MSID	LDSO	BSCCo	CVA Long or Short Format data files in accordance with BSCP128 Appendix 5. Signed by an authorised person as per BSCP38	Fax, post or email and Electronic Spreadsheet
3.1.19	Within 5 WD of 3.1.16	Where the Party is applying to register 2 or more Offshore Power Park Modules as a Combined Offshore BM Unit, the TC shall confirm whether it determines that such a configuration is suitable to constitute a single BM Unit <b>Primary BM Unit</b> .	TC	CRA BSCCo	A statement as to whether the TC determines that the Party’s requested configuration of Offshore Power Park Modules is suitable to constitute a single <b>Primary</b> BM Unit	Fax / Email / Post

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.1.20	Within 5 WD of 3.1.16 and (if applicable) at the same time as 3.1.19	The TC may object to the registration.	TC	CRA	A statement detailing the nature of the objection  Where an objection cannot be resolved, the CRA shall escalate the objection to BSCCo	Fax / Email / Post
3.1.21	15 WD prior to the Effective From Date	BSCCo to send data to CRA.  CRA to register the Working Day Credit Assessment Load Factor (WDCALF), Non-Working Day Credit Assessment Load Factor (NWDALF), Supplier Export Credit Assessment Load Factor (SECALF) and Transmission Loss Factor (TLF) <sup>16</sup> data for the <u>Primary</u> BM Unit and ensure that this data is registered prior to the Effective From Date of the <u>Primary</u> BM Unit.	BSCCo	CRA	WDCALF, NWDALF and SECALF data – Credit Assessment Load Factors (CRA-I011)  Transmission Loss Factors (CRA-I029)	Email
3.1.22	5 WD prior to Effective From Date	CDCA to confirm the following:  1. Whether the Metering System proving test associated with the <u>Primary</u> BM Unit has been completed successfully.  2. The Aggregation Rules have been successfully registered for the <u>Primary</u> BM Unit in accordance with BSCP75.	CDCA	CRA	Metering System proving test results, Meter Aggregation Rules  (Where confirmation has not been provided the <u>Primary</u> BM Unit registration shall remain pending.)	Email / Fax / Electronic

<sup>16</sup> TLFs will be zero for Settlement Days before the P350 Implementation Date.



REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.1.23	On or before Effective From Date	Provide Party and BSC Agents with registration reports.	CRA	Party  TC and BSCCo  BSC Agents	Registration reports of data entered onto systems including Effective From Date – Registration Report (CRA-I014),  Operations Registration Report (CRA – I020),  BM Unit, Interconnector and GSP Group Data (CRA-I015).	Electronic

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### 3.2 Registration of Interconnector **Primary** BM Units

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.2.1	At least 30 WD prior to Effective From Date	Submit Registration of <b>Primary</b> BM Unit form <a href="#">or information via the Self-Service Gateway</a> .  Inform the TC of <b>Primary</b> BM Unit registration	Party Party	CRA TC	BSCP15/4.1, Registration of <b>Primary</b> BM Unit signed by an authorised person, registered as such using BSCP38.	Fax / Email / Post <a href="#">/ Self-Service Gateway</a>  Fax / Email
3.2.2	Within 1 WD of receipt of 3.2.1	Acknowledge receipt of Registration of <b>Primary</b> BM Unit <del>form</del> <a href="#">request</a>	CRA	Party		Fax / Email / Post <a href="#">/ Self-Service Gateway</a>
3.2.3	At the same time as 3.2.1	The CRA checks the following: 1. The Party is registered with the CRA as an Interconnector User. 2. The form has been completed by an authorised person. 3. The Effective From Date for the <b>Primary</b> BM Unit is on or after the Effective From Date for the Party.	CRA		As submitted in 3.2.1	Internal Process
3.2.4	At the same time as 3.2.2	Inform CDCA, TC and BSCCo of the intended <b>Primary</b> BM Unit registration.	CRA	CDCA TC BSCCo		Fax / Email <a href="#">/ Self-Service Gateway</a>
3.2.5	Within 5 WD of 3.2.4	The TC may object to the registration.	TC	CRA	A statement detailing the nature of the objection	Fax / Email / Post

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.2.6	15 WD prior to the Effective From Date	BSCCo to send data to CRA. CRA to register the Transmission Loss Factor (TLF) data for the <u>Primary</u> BM Unit and ensure that this data is registered prior to the Effective From Date of the <u>Primary</u> BM Unit <sup>16+6 17.</sup>	BSCCo	CRA	Transmission Loss Factors (CRA-I029)	Email
3.2.7	On or before Effective From Date	Provide Party and BSC Agents with registration reports.	CRA	Party  TC and BSCCo BSC Agents	Registration reports of data entered onto systems including Effective From Date – Registration Report (CRA-I014), Operations Registration Report (CRA – I020), BM Unit, Interconnector and GSP Group Data (CRA-I015).	Electronic

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<sup>17</sup> The TLM for an Interconnector BM Unit will be set to 1, irrespective of the value of the TLF

### 3.3 Notification of a New Supplier or Supplier ID and Base Primary BM Unit IDs

This process does not cover the Registration of a Party. For this procedure, refer to BSCP65.

If a Supplier is applying for Exempt Export status for a Base Primary BM Unit, then procedure 3.10 should also be followed (either concurrently or subsequently, depending on the timing of the Supplier's application for Exempt Export status).

Parties undertaking a Transfer of Supplier ID whose associated Primary BM Units include any Exempt Export Primary BM Units should follow procedure 3.14 and, where necessary/appropriate, procedure 3.12.

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.3.1	At least 30 WD prior to Effective From Date	Notification of a new Supplier or Supplier ID.  (The requirement for 30WDs notice may be reduced if there is agreement between the CRA/BSCCo/Party/TC and that this date coincides with a MDD publication date.)	BSCCo	CRA	Supplier Name, Supplier ID and Effective From Date	Fax / Email / <a href="#">Self-Service Gateway</a>
3.3.2	Upon notification of 3.3.1	The CRA shall register <u>Primary</u> BM Unit identifiers, one for each GSP Group which shall be used for allocating SMRA consumption data for the Supplier or Supplier ID.	CRA		Notification of new Supplier or Supplier ID.	Internal Process
3.3.3	At the same time as 3.3.2	Allocate each Base <u>Primary</u> BM Unit to the Base Trading Unit for the relevant GSP Group (and set the Base Trading Unit Flag for each <u>Primary</u> BM Unit). <sup>18, 19</sup>	CRA		Creation of new Base <u>Primary</u> BM Units for each GSP Group	Internal Process

<sup>18</sup> If the Primary Base BM Unit is an Exempt Export Primary BM Unit, the Lead Party can change the Primary BM Unit's allocated Trading Unit by providing notification in accordance with BSCP31.

<sup>19</sup> Note that, with the exception of any Exempt Export Primary BM Units in Base Trading Units which have explicitly elected to have a P/C Status of Production, all Primary BM Units in Base Trading Units will always have a P/C Status of Consumption in accordance with Section K3.5.

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.3.4	At the same time as 3.3.2	Notify SVAA and BSCCo of the Base <u>Primary</u> BM Units registered.	CRA	SVAA BSCCo	BM Unit and GSP Group Data (CRA-I015) including Supplier ID, BM Unit IDs and the Effective From Date  Registration Report (CRA-I014)  (Where a Base <u>Primary</u> BM Unit will exceed the TC's de minimis requirements to submit Physical Notifications the Party is required to notify the TC)	Electronic
3.3.5	On receipt of data in 3.3.4	CRA to receive and register the Working Day Credit Assessment Load Factor (WDCALF), Non-Working Day Credit Assessment Load Factor (NWDALF), Supplier Export Credit Assessment Load Factor (SECALF), and Transmission Loss Factor (TLF) data for the <u>Primary</u> BM Unit and to ensure that this data is registered prior to the Effective From Date of the <u>Primary</u> BM Unit.	BSCCo	CRA	WDCALF, NWDALF and SECALF data – Credit Assessment Load Factors (CRA-I011)  Transmission Loss Factors (CRA-I029)	Email
3.3.6	Prior to the effective date of the Base <u>Primary</u> BM Units	Supplier to complete the <u>Primary</u> BM Unit registrations by providing the initial GC/DC values and FPN Flag and where appropriate the NGC <u>Primary</u> BM Unit Name.	Party	CRA	BSCP15/4.1, Registration of <u>Primary</u> -BM Unit signed by an authorised person, registered as such using BSCP38.	Fax / Post / Email / <a href="#">Self-Service Gateway</a>
3.3.7	On or before Effective From Date	Provide Party and BSC Agents with registration reports.	CRA	Party BSC Agents TC BSCCo	Standing data reports of data entered onto systems (CRA-I014, CRA-I015 and CRA-I020).	Electronic  (Fax/Email to BSC Agents and BSCCo)

### 3.4 Registration of Additional Primary BM Unit (Supplier Only)

A Supplier applying for Exempt Export status for a new Additional Primary BM Unit should follow procedures 3.4 and 3.10 concurrently.

A Supplier applying for Exempt Export status for an existing Additional Primary BM Unit does not need to follow this procedure 3.4 but should follow procedure 3.10.

Parties undertaking a Transfer of Supplier ID whose associated BM Units include any Exempt Export Primary BM Units should follow procedure 3.14 and, where necessary/appropriate, procedure 3.12.

A Supplier registering an Additional Primary BM Unit for CFD Assets should not follow this procedure 3.4, but should follow procedure 3.18.

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.4.1	As required, but before 3.4.2.	Initiate Market Domain Data (MDD) process (BSCP509)	Originator	BSCCo	Form BSCP509/01 & relevant part of entity forms document.	Fax / Email
3.4.2	At least 15 <sup>20</sup> WD prior to Effective From Date if FPN flag set to 'no', or 30 WD <sup>20</sup> prior to Effective From Date if FPN flag set to 'yes'	Submit Registration of <u>Primary</u> BM Unit form <sup>21</sup> <u>or complete relevant sections of the Self-Service Gateway</u> Effective From Date must be on or after the MDD Go Live Date.	Party	CRA	BSCP15/4.1, Registration of <u>Primary</u> BM Unit signed by an authorised person, registered as such using BSCP38.	Fax / Post / Email / <u>Self-Service Gateway</u>
3.4.3	Within 1 WD of receipt of 3.4.2	Acknowledge receipt of Registration of <u>Primary</u> BM Unit <del>form</del> <u>request</u>	CRA	Party	As submitted in 3.4.2	Fax / Email / <u>Self-Service Gateway</u>

<sup>20</sup> The EFD must align with MDD Release Schedule and be agreed between the TC, CRA, Party and BSCCo as applicable

<sup>21</sup> If an Additional Primary BM Unit is requested using Electronic File Data Transfer, the passwords and signatures are not required as the access control to the participant system is sufficient authentication. Where faxes are used, participants are required to submit hard copies of the forms by post in case the faxed signatures are illegible.

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.4.4	At the same time as 3.4.3	Check that the Party is registered with the CRA and that the form <a href="#">or the relevant part of the Self-Service Gateway</a> has been completed by an authorised person. Also check the registration data to confirm the FPN flag has been set correctly.	CRA		As submitted in 3.4.2	Internal Process
3.4.5	At the same time as 3.4.3	Allocate the Additional <a href="#">Primary</a> BM Unit to the Base Trading Unit for the relevant GSP Group (and set the Base Trading Unit Flag for each <a href="#">Primary</a> BM Unit). <sup>22, 23</sup>	CRA		As submitted in 3.4.2 Creation of new Additional <a href="#">Primary</a> BM Unit for a GSP Group	Internal Process
3.4.6	At the same time as 3.4.3	In all cases inform BSCCo of the Additional <a href="#">Primary</a> BM Unit Registrations.	CRA	BSCCo	Manual request for authorisation	Fax / Email / <a href="#">Self-Service Gateway</a>
3.4.7	On receipt of data in 3.4.6	CRA to receive and register the Working Day Credit Assessment Load Factor (WDCALF), Non-Working Day Credit Assessment Load Factor (NWDCALF), Supplier Export Credit Assessment Load Factor (SECALF), and Transmission Loss Factor (TLF) <sup>16+6</sup> data for the <a href="#">Primary</a> BM Unit and to ensure that this data is registered prior to the Effective From Date of the <a href="#">Primary</a> BM Unit.	BSCCo	CRA	WDCALF, NWDCALF and SECALF data – Credit Assessment Load Factors (CRA-I011)  Transmission Loss Factors (CRA-I029)	Email

<sup>22</sup> If the Additional [Primary](#) BM Unit is an Exempt Export [Primary](#) BM Unit, the Lead Party can change the [Primary](#) BM Unit's allocated Trading Unit by providing notification in accordance with BSCP31. If no notification is provided by the Lead Party, the [Primary](#) BM Unit will be allocated to the Base Trading Unit for its GSP Group.

<sup>23</sup> Note that, with the exception of any Exempt Export BM Units in Base Trading Units which have explicitly elected to have a P/C Status of Production, all BM Units in Base Trading Units will always have a P/C Status of Consumption in accordance with Section K3.5.

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.4.8	Following 3.4.7	Confirm all steps in the <b>Primary</b> BM Unit registration process have been completed.	CRA	BSCCo	Completed BSCCo Checklist	Fax / Email / <a href="#">Self-Service Gateway</a>
3.4.9	Within 1 WD of 3.4.2 but after 3.4.4	Inform Party, BSCCo, TC and BSC Agents of the <b>Primary</b> BM Unit registration.	CRA	BSCCo TC SVAA BSC Agents Party	CRA-I020. BM Unit, Interconnector and GSP Group Data to SVAA (CRA-I015) Registration Report (CRA-I014) to Parties.	Electronic  (Email / Fax to BSC Agents and BSCCo)
3.4.10	Following publication of final MDD circular	'Point of no return'. In order to ensure full data consistency across all BSC Agent and TC systems a pending Additional <b>Primary</b> BM Unit registration cannot be withdrawn or amended beyond this point except by prior agreement with BSCCo. <sup>24</sup>				

<sup>24</sup> **Primary** BM Unit registration timescales may be reduced in certain circumstances if the registering Party agrees that the registration will not be withdrawn or amended after the 'point of no return'.



### 3.5 De-Registration of **Primary** BM Unit Excluding Base **Primary** BM Unit

Not required for Change of CVA **Primary** BM Unit Lead Party

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.5.1	At least 25 WD prior to the Effective To Date	Where the circuits associated with the <b>Primary</b> BM Unit are to be disconnected from the Transmission Distribution Systems, request a Certificate of Disconnection.	Party	LDSO <sup>25</sup> Or TC	Request for Certificate of Disconnection	Fax / Post / Email
3.5.2	Within 5 WD of 3.5.1	Send Certificate of Disconnection.	LDSO  Or TC	CRA  Party	Where appropriate a Certificate of Disconnection  or BSCP25/5.1 “Deregistration of a TSBP” or BSCP25/5.5 “De-registration of a DSCP”, signed by an authorised person, registered as such using BSCP38.	Fax / Post
3.5.3 <sup>29</sup> , 26	At least 20 WD prior to Effective To Date	Submit de-registration of <b>Primary</b> BM Unit form <sup>27</sup> <u>or complete relevant section of the Self-Service Gateway</u>  De-registration of Additional <b>Primary</b> BM Units (Supplier only) is processed in parallel with BSCP509 Changes to Market Domain Data <sup>28</sup>	Party	CRA	BSCP15/4.2, De-Registration of <b>Primary</b> BM Unit signed by an authorised person, registered as such using BSCP38.	Fax / Post / Email / <u>Self-Service Gateway</u>
3.5.4	Upon receipt of 3.5.3	Check the form <u>or the Self-Service Gateway</u> for completeness and authorisation (as per BSCP38 Authorisations).	CRA			Internal

<sup>25</sup> If the **Primary** BM Unit is an Embedded BM Unit, Party requests from LDSO. If the **Primary** BM Unit is a Directly Connected **Primary** BM Unit, Party requests from TC.

<sup>26</sup> Any relevant Metering Systems should be de-registered in accordance with BSCP20

<sup>27</sup> If a **Primary** BM Unit De-registration is requested using Electronic File Data Transfer, the passwords and signatures are not required as the access control to the participant system is sufficient authentication. Where faxes are used, participants are required to submit hard copies of the forms by post in case the faxed signatures are illegible.

<sup>28</sup> Party to initiate BSCP509 before the de-registration form is submitted to the CRA

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.5.5	Within 1 WD of 3.5.4	Acknowledge receipt of de-registration of <u>Primary</u> BM Unit form	CRA	Party		Fax / Post / Email / <a href="#">Self-Service Gateway</a>
3.5.6	At the same time as 3.5.5	Notify CDCA, TC and BSCCo of the <u>Primary</u> BM Unit de-registration <sup>29</sup> .	CRA	CDCA TC BSCCo		Fax / Email / <a href="#">Self-Service Gateway</a>
3.5.7	At the same time as 3.5.5	Where the <u>Primary</u> BM Unit is an additional Supplier <u>Primary</u> BM Unit the CRA shall notify the SVAA of the <u>Primary</u> BM Unit. <sup>30</sup>	CRA	SVAA <sup>31</sup>		Email / Fax
3.5.8	At the same time as 3.5.5	Where the <u>Primary</u> BM Unit is embedded within a Distribution System inform the Contracted LDSO of the de-registration.  Where the Contracted LDSO is not the Nominated LDSO for the GSP Group, CRA should also inform the Nominated LDSO of the de-registration	CRA	Relevant LDSO(s)	<u>Primary</u> BM Unit information including Effective To Date.	Post / Fax
3.5.9	Within 1 WD of 3.5.5	Where the de-registration is associated with an Interconnector, inform the relevant Interconnector Administrator of the <u>Primary</u> BM Unit de-registration.	CRA	IA	Party Name, <u>Primary</u> BM Unit ID(s) and Effective To Date	Fax / Email
3.5.10	At least 15 WD prior to Effective To Date	Confirmation of Effective To Date.	CRA	CDCA TC / LDSO Party	Confirmation of Effective To Date	Fax / Email / <a href="#">Self-Service Gateway</a>

<sup>29</sup> Where the Primary BM Unit has a FPN set to No, the Transmission Company does not need to be informed of the De-Registration

<sup>30</sup> The Supplier needs to ensure all Metering Systems associated with the additional Supplier Primary BM Unit are re-allocated to either the Base Primary BM Unit or another Supplier BM Unit associated with the same GSP Group (BSCP503 & 507) unless circuits are being disconnected.

<sup>31</sup> Notification of such Primary BM Units shall be sent to the SVAA in its capacity as the Market Domain Data manager

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.5.11	On or before Effective To Date	Update systems and provide Party, BSCCo, TC and BSC Agents with registration reports.	CRA	Party  TC and BSCCo  BSC Agents	Registration reports of data entered onto systems – Registration Report (CRA-I014),  Operations Registration Report (CRA – I020),  BM Unit, Interconnector and GSP Group Data (CRA-I015).	Electronic

Pending Implementation

### 3.6 De-Registration of Supplier **Primary** BM Units following Cessation of Supplier

Note: This process is specifically for the de-registration of Supplier **Primary** BM Units when a Party ceases to be a Supplier and therefore covers both Base **Primary** BM Units and any Additional **Primary** BM Units registered in the name of the Supplier and subject to SVA processes. However, it does not cover de-registration of **Primary** BM Units that are subject to Central Volume Allocation processes. **Primary** BM Units subject to CVA processes should be de-registered in accordance with section 3.5.

This process does not apply to a transfer of Supplier ID, which should be done in accordance with section 3.14.

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.6.1	As required.	Initiate Market Domain Data (MDD) process (BSCP509)	Party	BSCCo	Form BSCP509/01 & relevant part of entity forms document.  Effective To Date must be on or after the MDD Go Live Date.	Fax / Email
3.6.2	At least 30 WD prior to Effective To Date	Notification of cessation of a Supplier. Effective To Date must be on or after the MDD Go Live Date.  (The requirement for 30WD notice may be reduced if there is agreement between the CRA/BSCCo/Party/TC and that this date coincides with a MDD publication date.)	Party	CRA	Letter detailing the cessation of a Supplier with an Effective To Date and a request to de-register the <b>Primary</b> BM Units associated with the Supplier. This letter must state that the <b>Primary</b> BM Units do not have any associated Supplier Volume Allocation (SVA) Metering.	Post / Email / <a href="#">Self-Service Gateway</a>
3.6.3	Within 1 WD of receipt of 3.6.2	Acknowledge receipt of notice of cessation of Supplier.	CRA	Party	Acknowledgement Letter from 3.6.2	Fax / Email / <a href="#">Self-Service Gateway</a>
3.6.4	Following 3.6.3	De-register all Supplier <b>Primary</b> BM Units for that Supplier.	CRA		Supplier <b>Primary</b> BM Units for the Supplier with the Effective To Date.	Internal Process
3.6.5	After 3.6.4	Inform TC and BSC Agents of the <b>Primary</b> BM Units de-registration.	CRA	BSCCo TC BSC Agents Party	Registration Report (CRA-I014) containing Supplier name, Supplier ID, Effective To Date, <b>Primary</b> BM Unit Ids	Electronic / Email / Fax

### 3.7 Registration of Seasonal Estimates of Maximum Positive Magnitude and Maximum Negative Magnitude Primary BM Unit Metered Volume

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.7.1	10 WD prior to start of next Season	Submit seasonal estimates the maximum and positive magnitude and maximum negative magnitude <u>Primary</u> BM Unit Metered Volume (QM <sub>i,j</sub> ) for all <u>Primary</u> BM Units.	Party	CRA	BSCP15/4.3, Registration of Seasonal Estimates of the maximum and positive and negative <u>Primary</u> BM Unit Metered Volume	Fax / Post / <a href="#">Self-Service Gateway</a>
3.7.2	Within 1 WD of receipt from 3.7.1	Acknowledge receipt of Registration of seasonal estimates of the maximum and positive magnitude and maximum negative magnitude <u>Primary</u> BM Unit Metered Volume	CRA	Party	As submitted in 3.7.1	Fax / Post / Email / <a href="#">Self-Service Gateway</a>
3.7.3	Before start of new Season	CRA to update their systems with the GC and DC values derived from the estimated maximum positive magnitude and maximum negative magnitude <u>Primary</u> BM Unit Metered Volume.	CRA		As submitted 3.7.1	Internal
3.7.4	Within 1 WD of receipt from 3.7.3	The CRA is to notify, for information only, BSCCo, TC, relevant Parties and BSC Agents of the seasonal estimates of the maximum positive magnitude and maximum negative magnitude <u>Primary</u> BM Unit Metered Volume  (The TC may request the Panel to review a Party's submission of the maximum and positive magnitude and maximum negative magnitude <u>Primary</u> BM Unit Metered Volume in accordance with Section K of the Code)	CRA	Party TC, BSCCo  BSC Agents	Registration Report (CRA-I014) with Seasonal Estimates of the GC/DC for the <u>Primary</u> BM Unit. Operations Registration Report (CRA – I020),  <u>Primary</u> BM Unit (CRA – I015).	Email / Fax  Electronic

### 3.8 Mid-Season Changes of Generation Capacity and Demand Capacities [by the Lead Party](#)

This process supports the Code obligation on Parties to revise GC/DC capacity of a [Primary](#) BM Unit by an amount specified in Section K3.4.

Parties have the right to downwardly revise the magnitude of DC twice during a BSC Season when the magnitude of the capacity of a Supplier [Primary](#) BM Unit has decreased. Parties are not permitted to downwardly revise the magnitude of GC.

Parties should note that where a revised GC/DC submission causes a Trading Unit to change its P/C Status in accordance with Section K3.5, any MVRNA Authorisation will be terminated in accordance with Section P3. Parties may therefore need to re-establish such MVRNA Authorisations in accordance with BSCP71.

Where a change in a [Primary](#) BM Unit's Generation Capacity or Demand Capacity results in the FPN Flag being changed to "Yes" the Party is required to complete BSCP15/4.1, [or the relevant section of the Self-Service Gateway](#).

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.8.1	At least 1 WD prior to Effective Date.	Submit revised seasonal estimates of the maximum positive magnitude and maximum negative magnitude <a href="#">Primary</a> BM Unit Metered Volume (QM <sub>ij</sub> ) for relevant <a href="#">Primary</a> BM Units.	Party	CRA	BSCP15/4.4, Mid-Season Changes of Maximum Positive and Negative <a href="#">Primary</a> BM Unit Metered Volume Estimates	Email / Fax / Post / <a href="#">Self-Service Gateway</a>
3.8.2	Immediately following receipt in 3.8.1	Acknowledge receipt of changes of seasonal estimates of the maximum positive magnitude and maximum negative magnitude <a href="#">Primary</a> BM Unit Metered Volume.	CRA	Party	As submitted in 3.8.1	Email / Fax / <a href="#">Self-Service Gateway</a>
3.8.3	Within 1 WD of receipt from 3.8.1	The CRA is to notify BSCCo of the revised seasonal estimates of the maximum positive magnitude and maximum negative magnitude <a href="#">Primary</a> BM Unit Metered Volume.	CRA	BSCCo	As submitted in 3.8.1 Validation by CRA	Email / Fax Electronic

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.8.4	Within 1 WD of receipt from 3.8. 1	If decreasing the magnitude of the DC of a Supplier <b>Primary</b> BM Unit, the CRA will check the number of times the Party has decreased the magnitude of DC for that BSC Season.  If Party has reduced magnitude of DC less than twice for that BSC Season, then steps 3.8.5 to 3.8.6 should apply. If DC has already been reduced twice, then steps 3.8.7 to 3.8.8 should apply.	CRA		Validation by CRA	Internal Process
3.8.5	Within 1 WD of receipt from 3.8.1, if appropriate following 3.8.4	CRA to update their systems with the revised estimates, to commence from the Effective From Date requested by the Party.	CRA		As submitted in 3.8.1	Internal Process
3.8.6	At the same time as 3.8.5	CRA to notify Party of revised estimates	CRA	Party	Registration Report (CRA-I014) with seasonal estimates for the <b>Primary</b> BM Unit.	Electronic
3.8.7	Within 1 WD of receipt from 3.8.1, and following 3.8.4 if the Party has reduced the magnitude of DC more than twice	CRA to update internal records and does not process any GC/DC changes.	CRA			Email / Fax
3.8.8	At same time as 3.8.7	CRA to notify Party that DC reduction has not been allowed, and the reason why.	CRA	Party		Email / Fax

### 3.9 ~~This section is no longer in use~~ GC and DC Breach Monitoring by CRA and GC or DC Estimation Challenges by the Lead Party

This process supports the Code obligation on CRA to carry out periodic GC and DC Breach Monitoring as specified in Section K3.4.7A and, where a breach has been identified for a Primary BM Unit, replace GC or DC with a revised value derived from the CRA-Estimated GC or DC Amount. The Lead Party of the Primary BM Unit may challenge this through a GC or DC Estimation Challenge<sup>32</sup>.

If BSCCo upholds a GC or DC Estimation Challenge, any resultant decrease to the magnitude of the DC of a Supplier Primary BM Unit will not count towards the two permitted downwards mid-season changes to the DC, as specified in Section K3.4.2A.

<u>REF</u>	<u>WHEN</u>	<u>ACTION</u>	<u>FROM</u>	<u>TO</u>	<u>INPUT INFORMATION REQUIRED</u>	<u>MEDIUM</u>
<u>GC and DC Breach Monitoring</u>						
<u>3.9.1</u>	<u>As required.</u>	<u>Monitor <u>Primary BM Unit Metered Volumes</u> from the current BSC Season to identify GC and DC Breaches.</u>	<u>CRA</u>		<u>GC and DC Limits</u>	<u>Internal Process</u>
<u>3.9.2</u>	<u>Where a GC or DC breach has been identified in <u>3.9.1</u>.</u>	<u>Send GC or DC Breach Notification, including CRA-Estimated GC or DC Amount.</u>	<u>CRA</u>	<u>Party BSCCo CfD Service Provider CM Service Provider</u>	<u>CRA-I048 'GC or DC Breach Notification'</u>	<u>Email / Self-Service Gateway</u>
<u>3.9.3</u>	<u>Where a GC or DC breach has been identified in <u>3.9.1</u><sup>33</sup>.</u>	<u>CRA to update the relevant <u>Primary BM Unit's</u> registration details with the CRA-Estimated GC or DC Amount, to become effective from the next Working Day.</u>	<u>CRA</u>		<u>CRA-Estimated GC or DC Amount.</u>	<u>Internal Process</u>

<sup>32</sup> Please refer to the 'Generation Capacity (GC) and Demand Capacity (DC) Estimation Methodology and Challenge Guidance' document for guidance on this process.

<sup>33</sup> If the GC or DC Breach has not been processed in time to be included in the CRA registration reports, then the Effective From Date for the CRA-estimated GC or DC value shall be set to the Working Day after next.



<u>REF</u>	<u>WHEN</u>	<u>ACTION</u>	<u>FROM</u>	<u>TO</u>	<u>INPUT INFORMATION REQUIRED</u>	<u>MEDIUM</u>
<b><u>GC or DC Estimation Challenges by the Lead Party</u></b>						
<a href="#">3.9.4</a>	<a href="#">If required, no later than 2 full WDs of 3.9.2.</a>	<a href="#">Party to raise a GC or DC Estimation Challenge.</a>	<a href="#">Party</a>	<a href="#">CRA and/or BSCCo<sup>34</sup></a>	<a href="#">CRA-I049 'GC or DC Breach Estimation Challenge'</a>	<a href="#">Email / Self-Service Gateway</a>
<a href="#">3.9.5</a>	<a href="#">Within 2WDs of 3.9.4.</a>	<a href="#">BSCCo to review evidence submitted by Party and notify Party whether GC or DC Estimation Challenge has been upheld or rejected.</a>	<a href="#">BSCCo</a>	<a href="#">Party</a>	<a href="#">CRA-I049 'GC or DC Breach Estimation Challenge'</a>	<a href="#">Email / Self-Service Gateway</a>
<a href="#">3.9.6</a>	<a href="#">Immediately following completion of 3.9.5.</a>	<a href="#">BSCCo to notify CRA of GC or DC Estimation Challenge outcome, including any revised BSCCo-Determined GC or DC Estimates.</a>	<a href="#">BSCCo</a>	<a href="#">CRA</a>	<a href="#">CRA-I050 'GC or DC Breach Estimation Challenge Decision'</a>	<a href="#">Email / Self-Service Gateway</a>
<a href="#">3.9.7</a>	<a href="#">Within 1WD of receipt from 3.9.8.</a>	<a href="#">CRA to update the relevant Primary BM Unit registration details with any changes to GC or DC values<sup>35</sup>, to become effective from the next Working Day<sup>36</sup>.</a>	<a href="#">CRA</a>		<a href="#">CRA-I050 'GC or DC Breach Estimation Challenge Decision'</a>	<a href="#">Internal Process</a>

<sup>34</sup> BSC Parties may elect to raise a GC or DC Estimation Challenge through the Self-Service Gateway, in which case both CRA and BSCCo will be notified, or they can email BSCCo, who will raise the GC or DC Estimation Challenge on their behalf.

<sup>35</sup> If the CRA has two or more conflicting updates to Primary BM Unit Registration data with the same Effective From Date, it shall prioritise the updates in accordance with Section K3.4.7N and with Section K3.4.7O.

<sup>36</sup> If the changes to the GC or DC Values has not been processed in time to be included in the CRA registration reports, then the Effective From Date shall be set to the Working Day after next.

### 3.10 Application for Exemptable Generating Plant Status and Exempt Export Status for the Associated Primary BM Unit(s)

This process supports a Lead Party's ability under Section K1.5 to apply for Exemptable status for its Generating Plant. If the Party's application is successful, the Primary BM Unit(s) comprising the Exemptable Generating Plant will be granted Exempt Export status.

In accordance with Sections K1.5 and K3.5, the Lead Party must elect whether the P/C Status of each of its Exempt Export Primary BM Units is to be Production or Consumption. To do this, the Lead Party must elect a P/C Flag setting of either Production or Consumption for each Primary BM Unit as part of its application for Exemptable Generating Plant status. The Lead Party's elected P/C Flag setting will apply from the date that the Primary BM Unit's Exempt Export status (if granted) becomes effective. It will override the normal determination of P/C Status described in K3.5.2 such that the Exempt Export Primary BM Unit's P/C Status will be fixed as either Production or Consumption accordingly.

Once a Primary BM Unit has been granted Exempt Export status, its P/C Status as elected by the Lead Party through the Primary BM Unit's P/C Flag setting does not change unless the Lead Party makes a new election (by following procedure 3.12 or 3.13 as appropriate) or the Primary BM Unit's Exempt Export status is terminated (by following procedure 3.11).

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.10.1	As required. At least 20 WD prior to Requirement Date	Party provides BSCCo with details of the Generating Plant, the reasons for which the Party believes the Generating Plant to be Exemptable, and the P/C Flag that the Lead Party elects for each associated <u>Primary</u> BM Unit should Exemptable status be granted.  Or for a Generating Plant whose Exports are measured by SVA Metering Systems, Party provides BSCCo with certification that the Generating Plant is Exemptable and notification of the P/C Flag that the Lead Party elects for each associated <u>Primary</u> BM Unit should Exemptable status be granted.	Party	BSCCo	EITHER  Application for Exemptable Generating Plant Status BSCP15/4.5 – (Part A), plus any supporting information where appropriate  OR  Certification of Exemptable Status for Generating Plant With Exports Measured by SVA Metering Systems BSCP15 / 4.9 – (Part A), plus any supporting information where appropriate	Fax / Post / Email <a href="#">/ Self-Service Gateway</a>
3.10.2	Upon receipt of 3.10.1	Determine if further information or other evidence is required to demonstrate compatibility with the Code.	BSCCo			
3.10.3	If required by BSCCo	Submit further evidence as required.	Party	BSCCo	Details of further information	Fax / Post / Email <a href="#">/ Self-Service Gateway</a>

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.10.4	Within 20 WD of receipt from 3.10.1	BSCCo verifies whether or not the Generating Plant is Exemptable and notifies the Party of its conclusion.  If the Party agrees with BSCCo's conclusion, BSCCo updates its records accordingly. If the Party does not agree, go to step 3.10.7.	BSCCo	Party	EITHER  Application for Exemptable Generating Plant Status BSCP15/4.5 – (Part B)  OR  Certification of Exemptable Status for Generating Plant With Exports Measured by SVA Metering Systems BSCP15/4.9 – (Part B)	Fax / Post / Email  <a href="#">/ Self-Service Gateway</a>
3.10.5	At the same time as 3.10.4	Where the Generating Plant is granted Exemptable status, BSCCo will notify CRA to set the Exempt Export Flag and P/C Flag for each <a href="#">Primary</a> BM Unit that comprises the Exemptable Generating Plant.	BSCCo	CRA	BSCP15/4.7 Commencement / Termination of Exempt Export <a href="#">Primary</a> BM Unit Status	Fax / Post / Email  <a href="#">/ Self-Service Gateway</a>
3.10.6	Within 1 WD of 3.10.5	Set the Exempt Export Flag and P/C Flag for each <a href="#">Primary</a> BM Unit that comprises the Exemptable Generating Plant.  If the Exempt Export <a href="#">Primary</a> BM Unit is Embedded, and unless notified otherwise by the Lead Party in accordance with BSCP31, allocate the Exempt Export <a href="#">Primary</a> BM Unit to the Base Trading Unit for its GSP Group and set the Base Trading Unit Flag for the <a href="#">Primary</a> BM Unit. <sup>37</sup>  If the Exempt Export <a href="#">Primary</a> BM Unit is Directly Connected, and unless notified otherwise by the Lead Party in accordance with BSCP31, allocate the Exempt Export <a href="#">Primary</a> BM Unit to a Sole Trading Unit. <sup>37/32</sup>  Notify the Lead Party, BSCCo and the Transmission Company.	CRA	Lead Party BSCCo TC BSC Agents	Registration Report CRA – I014  Operations Registration Report  CRA – I020  BM Unit, Interconnector and GSP Group Data CRA – I015	Electronic, or equivalent

<sup>37</sup> The Lead Party can change an Exempt Export [Primary](#) BM Unit's allocated Trading Unit by providing notification in accordance with BSCP31.

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.10.7	Upon receipt of 3.10.4 and if the Party disagrees with the decision	BSCCo refers application to the Panel on behalf of Party.	BSCCo	Panel	As submitted in 3.10.1 and, if appropriate 3.10.3.	Post / Email
3.10.8	Upon receipt of 3.10.7	Panel determines whether (in its opinion) Generating Plant is Exemptable and notifies BSCCo of its decision.	Panel	BSCCo	Details of decision	Panel Meeting
3.10.9	Within 1 WD of Panel Meeting	BSCCo notifies Party of Panel's decision. If the Party agrees with the decision, BSCCo updates its records accordingly. If the Party does not agree with the decision, go to step 3.10.12.	BSCCo	Party	Details of decision	Fax / Post / Email
3.10.10	At the same time as 3.10.9	Where the Generating Plant is granted Exemptable status, BSCCo will notify CRA to set the Exempt Export Flag and P/C Flag for each <u>Primary</u> BM Unit that comprises the Exemptable Generating Plant.	BSCCo	CRA	BSCP15/4.7 Commencement / Termination of Exempt Export <u>Primary</u> BM Unit Status	Fax / Post / Email / <u>Self-Service Gateway</u>

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.10.11	Within 1 WD of 3.10.10	<p>Set the Exempt Export Flag and P/C Flag for each <u>Primary</u> BM Unit that comprises the Exemptable Generating Plant.</p> <p>If the Exempt Export <u>Primary</u> BM Unit is Embedded, and unless notified otherwise by the Lead Party in accordance with BSCP31, allocate the Exempt Export <u>Primary</u> BM Unit to the Base Trading Unit for its GSP Group and set the Base Trading Unit Flag for the <u>Primary</u> BM Unit.<sup>3732</sup></p> <p>If the Exempt Export <u>Primary</u> BM Unit is Directly Connected, and unless notified otherwise by the Lead Party in accordance with BSCP31, allocate the Exempt Export <u>Primary</u> BM Unit to a Sole Trading Unit.<sup>3732</sup></p> <p>Notify the Lead Party, BSCCo and the Transmission Company.</p>	CRA	Lead Party BSCCo TC BSC Agents	Registration Report CRA – I014 Operations Registration Report CRA – I020 BM Unit, Interconnector and GSP Group Data CRA – I015	Electronic, or equivalent
3.10.12	Within 20 WD of receipt from 3.10.9 and if the Party disagrees with the decision	Party refers application to the Authority.	Party	Authority	As submitted in 3.10.1 and, if appropriate 3.10.3.	Fax / Post / Email
3.10.13	Upon receipt of 3.10.12	<p>Authority determines whether Generating Plant is Exemptable and notifies Party and BSCCo of its decision.</p> <p>If the Party agrees with the decision, BSCCo updates its records accordingly.</p>	Authority	Party BSCCo	Details of decision.	Fax / Post / Email
3.10.14	At the same time as 3.10.13	Where the Generating Plant is granted Exemptable status, BSCCo will notify CRA to set the Exempt Export Flag and P/C Flag for each <u>Primary</u> BM Unit that comprises the Exemptable Generating Plant.	BSCCo	CRA	BSCP15/4.7 Commencement / Termination of Exempt Export <u>Primary</u> BM Unit Status	Fax / Post / Email <a href="#">/ Self-Service Gateway</a>

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.10.15	Within 1 WD of 3.10.14	<p>Set the Exempt Export Flag and P/C Flag for each <u>Primary</u> BM Unit that comprises the Exemptable Generating Plant.</p> <p>If the Exempt Export <u>Primary</u> BM Unit is Embedded, and unless notified otherwise by the Lead Party in accordance with BSCP31, allocate the Exempt Export <u>Primary</u> BM Unit to the Base Trading Unit for its GSP Group and set the Base Trading Unit Flag for the <u>Primary</u> BM Unit.<sup>3732</sup></p> <p>If the Exempt Export <u>Primary</u> BM Unit is Directly Connected, and unless notified otherwise by the Lead Party in accordance with BSCP31, allocate the Exempt Export <u>Primary</u> BM Unit to a Sole Trading Unit.<sup>3732</sup></p> <p>Notify the Lead Party, BSCCo and the Transmission Company.</p>	CRA	Lead Party BSCCo TC BSC Agents	<p>Registration Report CRA – I014</p> <p>Operations Registration Report</p> <p>CRA – I020</p> <p>BM Unit, Interconnector and GSP Group Data CRA – I015</p>	Electronic, or equivalent

### 3.11 Termination of Exempt Export Status for a **Primary** BM Unit

This process supports the termination of Exempt Export status for a **Primary** BM Unit as triggered by Section K1.5.8.

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.11.1	As required	Where the Exempt Export Status is to be terminated, provide CRA with completed form BSCP15/4.7 <u>or relevant part of the Self-Service Gateway</u> , requesting and authorising CRA to unset the Exempt Export Flag and P/C Flag for the <b>Primary</b> BM Unit.  Notify the Party of the termination.	BSCCo	CRA Lead Party	Form BSCP15/4.7 Commencement / Termination of Exempt Export <b>Primary</b> BM Unit Status.	Fax / Post / Email / <u>Self-Service Gateway</u>
3.11.2	Within 1 WD of 3.11.1	Unset the Exempt Export Flag and the P/C Flag for the <b>Primary</b> BM Unit. <sup>38</sup>  If a CVA <b>Primary</b> BM Unit, ensure that the <b>Primary</b> BM Unit is allocated to a Sole Trading Unit. <sup>39</sup>  If a Supplier (Base or Additional) <b>Primary</b> BM Unit, ensure that the <b>Primary</b> BM Unit is allocated to the Base Trading Unit for its GSP Group. <sup>39,34</sup>  Notify the Lead Party, BSCCo and the Transmission Company.	CRA	Lead Party BSCCo TC BSC Agents	Registration Report CRA – I014 Operations Registration Report CRA – I020 BM Unit, Interconnector and GSP Group Data CRA – I015	Electronic or equivalent

<sup>38</sup> Once Exempt Export status is terminated, the **Primary** BM Unit's P/C Status will no longer be fixed by the Lead Party and will be determined in accordance with Section K3.5.2.

<sup>39</sup> The Lead Party can choose to register the **Primary** BM Unit in a different Trading Unit by following BSCP31.

### 3.12 Change of Production / Consumption Status for an Exempt Export Primary BM Unit by the Lead Party

This process supports a Lead Party's ability under K3.5 to change the previously-elected P/C Status for an Exempt Export Primary BM Unit, by enabling the Lead Party to change the Primary BM Unit's P/C Flag setting from Production to Consumption or vice versa.

Parties needing to elect the P/C Status of a new Exempt Export Primary BM Unit for the first time should refer to procedure 3.10 for details of how to set the Primary BM Unit's P/C Flag.

Where an existing Exempt Export Primary BM Unit is the subject of a Change of CVA Primary BM Unit Lead Party (~~CoBLP~~CoPBLP), Parties should follow procedure 3.13 to ensure that the Party registering the Primary BM Unit as part of the ~~CoBLP~~CoPBLP elects the P/C Status that it wishes to apply from the ~~CoBLP~~CoPBLP Effective From Date. In these circumstances, it is not necessary to additionally follow procedure 3.12.

Where an existing Exempt Export Primary BM Unit is the subject of a Transfer of Supplier ID (Change of SVA Primary BM Units Ownership), Parties should refer to procedure 3.14 for details of how the Supplier ID Transferee is notified of the Primary BM Unit's P/C Status. Any Supplier ID Transferee wishing to change the Exempt Export Primary BM Unit's P/C Status should follow this procedure 3.12.

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.12.1	From time to time if the Lead Party requires	Submit notice to the CRA, copied to BSCCo, requesting a change to the Production / Consumption Flag for an Exempt Export <u>Primary</u> BM Unit.  The request should contain an effective date for such amendment of at least 2 WD from this notice unless otherwise agreed with the CRA/BSCCo.	Lead Party	CRA BSCCo	Form BSCP15/4.8 Election of Production / Consumption Flag for Exempt Export <u>Primary</u> BM Unit or <u>Secondary</u> BM Unit or <u>Self-Service Gateway equivalent</u>	Fax / Post / Email or <u>Self-Service Gateway equivalent</u>
3.12.2	Within 1 WD of receipt of 3.12.1	CRA ensures that the Exempt Export Flag is set for the <u>Primary</u> BM Unit.  This may involve obtaining authorisation from BSCCo.	CRA		As submitted in 3.12.1	Internal



REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.12.3	As soon as practicable after 3.12.2.	Where the Exempt Export Flag is set, then amend the P/C Flag for the <u>Primary</u> BM Unit, effective from the specified date (or 2 WD from 3.12.1, if the specified date is less than 2 WD and no reduced timescale has been agreed).  Notify the Party of the change to P/C Flag.	CRA	Party	Registration Report CRA – I014	Electronic
3.12.4	As soon as practicable after 3.12.2.	Notify BSCCo and BSC Agents of the change to P/C Flag.	CRA	BSCCo BSC Agents	CRA – I020 to BSCCo CRA – I015 to BSC Agents	Fax / Email / Electronic
3.12.5	As soon as practicable after 3.12.2.	Where the Exempt Export Flag is not set, then do not amend the P/C Flag for the <u>Primary</u> BM Unit.  Notify the Party of the rejection of the request.	CRA	Party	Form BSCP15/4.8 Specifying reason for rejection.	Fax / Post / Email <u>or Self-Service Gateway equivalent</u>

### 3.13 Change of CVA Primary BM Unit Lead Party

**NOTE:** Suppliers taking part in this process must have satisfied the criteria detailed in 3.14 and registered with the CRA.

Prior to initiating this process the Party registering the Primary BM Unit(s) as part of the Change of Primary BM Unit Lead Party (~~CoBLPCoPBLP~~) is required to have acceded to the BSC and completed Party registration and qualification. If appropriate, the Party should also have completed all the TC requirements.

The timescales noted within this process are based on the existing MSID(s), Primary BM Unit(s) and Trading Unit registrations being transferred from one Party to another with the associated Meter Technical Details (MTDs), Metering Dispensation(s) and Aggregation Rules. If Parties wish to change any of these registrations (for example to effect changes to configuration and entity Ids) then additional BSCPs may need to be followed and/or the lead-time for completing the process may be increased. Where this applies, Parties should contact BSCCo for advice on the process to be followed and documentation required.

If there are no changes to the registration data associated with the Primary BM Units and the prerequisites stated have been met then Parties may use this process in order to transfer Primary BM Unit(s) and associated MSID(s), MTDs, Metering Dispensations, Aggregation Rules and an associated Trading Unit through this procedure. Under these circumstances Parties will not be required to carry out additional steps in this BSCP, BSCP20, BSCP31, BSCP32 and BSCP75 in order to complete the transfer.

Where a Primary BM Unit is already an Exempt Export Primary BM Unit, the Party registering the Primary BM Unit as part of a ~~CoBLPCoPBLP~~ is required to elect the P/C Flag setting (and thereby the P/C Status) which will apply to the Exempt Export Primary BM Unit from the Effective From Date of the ~~CoBLPCoPBLP~~. All other registration details (including the Exempt Export Primary BM Unit's Trading Unit) will be unchanged unless a change is expressly requested. Where this applies, Parties should contact BSCCo for further information.

Parties wishing to apply for Exempt Export Primary BM Unit status should refer to procedure 3.10.

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.13.1	If required and at least 3 WD prior to 3.13.3	Request details of current registrations of <b>Primary</b> BM Unit(s), any associated MSID(s) including any metering dispensations associated with the MSID(s), and of Trading Unit(s).	Party registering <b>Primary</b> BM Unit(s)  Party de-registering <b>Primary</b> BM Unit(s)	CRA	Letter detailing the information required from BSCCo including the site name and if available the <b>Primary</b> BM Unit Id(s). The letter should be signed by a Category 'A' or 'F' authorised signatory. <sup>40</sup>	Fax / Post / Email / <a href="#">Self-Service Gateway</a>
3.13.2	Within 2 WD of receipt of request in 3.13.1	Send information requested in 3.13.1.	CRA	Party registering <b>Primary</b> BM Unit(s)  Party de-registering <b>Primary</b> BM Unit(s)	Information requested in 3.13.1.	Fax / Post / Email / <a href="#">Self-Service Gateway</a>
3.13.3	As required and at least 5 WD prior to date of transfer	Submit BSCP15/4.11 Part A to de-register <b>Primary</b> BM Unit(s)  Please note that if the last <b>Primary</b> BM Unit(s) associated with a particular Party role are being de-registered then the Party is advised to also complete a BSCP65/01 form in order to de-register that role.	Party de-registering <b>Primary</b> BM Unit(s)	CRA	BSCP15/4.11 Part A <sup>41</sup>	Fax / Post / Email / <a href="#">Self-Service Gateway</a>

<sup>40</sup> Please note that the responsibility for providing accurate registration data on BSCP15/4.11 forms [or in the relevant section of the Self-Service Gateway](#) lies with the Lead Party and not BSCCo.

<sup>41</sup> Where a [CoBLPCoBPLP](#) involves multiple **Primary** BM Units affecting multiple Trading Units, a separate form should be used for each Trading Unit.

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.13.4	As required and at least 5 WD prior to date of transfer	<p>Submit BSCP15/4.11 Part B to register <u>Primary</u> BM Unit(s).</p> <p>Please note that if any new <u>Primary</u> BM Unit(s) result in a new Party role being required, the Party is advised to complete a BSCP65/01 form to register that new role and follow BSCP70 to ensure all required qualification tests for the new role have been passed.</p> <p>If <u>Primary</u> BM Unit is already an Exempt Export <u>Primary</u> BM Unit, elect the P/C Flag to apply to the <u>Primary</u> BM Unit from the <u>CoBLPCoPBLP</u> Effective From Date.</p>	Party registering <u>Primary</u> BM Unit(s)	CRA	BSCP15/4.11 Part B	Fax / Post / Email / <u>Self-Service Gateway</u>
3.13.5	At the same time as 3.13.3 and 3.13.4	For <u>Primary</u> BM Units which are part of an existing Trading Unit (other than a Sole or Base Trading Unit) all Lead Parties within the Trading Unit should be informed of the <u>CoBLPCoPBLP</u> , and should confirm their agreement to the <u>CoPBLPCoBLP</u> in writing.	CRA  Trading Unit Lead Parties	Trading Unit Lead Parties  CRA	<p>Details of <u>CoBLPCoPBLP</u></p> <p>Confirmation of agreement to the <u>CoBLPCoPBLP</u></p>	Fax / Post / Email
3.13.6	On receipt of both 3.13.3 and 3.13.4	<p>Validate BSCP15 /4.11 Parts A and B <u>or the relevant information within the Self-Service Gateway</u>.</p> <p>If validation checks are passed, go to 3.13.7</p> <p>If validation checks are failed, go to 3.13.9</p>	CRA		<p>Confirmation that the Party registering the <u>Primary</u> BM Units has acceded, qualified and registered in the appropriate role.</p> <p>Confirmation that the dates specified on both the BSCP15 /4.11 forms Parts A and B <u>or within the Self-Service Gateway</u> are consecutive.</p>	Internal Process

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.13.7	Within 1 WD of receipt of both 3.13.3 and 3.13.4	Send copies of BSCP15 /4.11 Parts A and B to TC.  Request that TC confirm that they have no objections to the <del>CoBLPCoPBLP</del> .	CRA	TC		Fax / Email
3.13.8	Within 2 WD of receipt of 3.13.7	Send written confirmation that the TC has no objections to the <del>CoBLPCoPBLP</del> or state that the TC has an objection to the <del>CoBLPCoPBLP</del> and the reasons for this objection.  If the TC has any objections, go to 3.13.9 If the TC has no objections, go to 3.13.10	TC	CRA	Confirmation of no objections or objection specified.	Fax / Post / Email
3.13.9	Within 1 WD of 3.13.6 or 3.13.8	In the case that the validation checks are failed and/or TC has an objection, inform both Parties of the rejection and the reason for the rejection.	CRA	Party de-registering <u>Primary</u> BM Unit(s)  Party registering <u>Primary</u> BM Unit(s)	Notification of rejection and reasons for the rejection.	Fax / Post / Email / <u>Self-Service Gateway</u>
3.13.10	Within 1 WD of the Effective From Date	Process <del>CoBLPCoPBLP</del> in systems.	CRA TC (where appropriate)		BSCP 15/4.11 Parts A and B	Internal Process
3.13.11	At the same time as 3.13.10 if the <u>Primary</u> BM Unit is an Exempt Export <u>Primary</u> BM Unit	Set P/C Flag for the <u>Primary</u> BM Unit as elected by the Party in 3.13.4.	CRA		BSCP 15/4.11 Part B	Internal Process / <u>Self-Service Gateway</u>

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.13.12	At the same time as 3.13.10 if the <u>Primary</u> BM Unit is Embedded	Inform the Nominated LDSO of the <del>CoBLP</del> <u>CoPBLP</u> .	CRA	Nominated LDSO	Party IDs of the Lead Parties registering and de-registering the <u>Primary</u> BM Unit(s), <u>Primary</u> BM Unit Id(s) and the Effective From Date.	Fax / Email
3.13.13	Within 1 WD of 3.13.12	Inform TC, BSCCo, BSC Agents, Party de-registering the <u>Primary</u> BM Unit(s) and Party registering the <u>Primary</u> BM Unit(s).	CRA	BSCCo TC BSC Agents Party de-registering <u>Primary</u> BM Unit(s) Party registering <u>Primary</u> BM Unit(s)	Operations Registration Report to BSCCo & TC (CRA-I020)  Registration Report to Parties (CRA-I014) <u>Primary</u> BM Unit, Interconnector and GSP Group Data to BSC Agents (CRA – I015)	Electronic  Email confirmation to BSCCo
3.13.14	Within 1 WD of 3.13.12	Submit Meter Technical details to Party registering the <u>Primary</u> BM Unit(s).	CDCA	Party registering <u>Primary</u> BM Unit(s)	Meter Technical Details (CDCA-I051)	Fax / Email

### 3.14 Transfer of Supplier ID Process (Change of SVA Primary BM Units Ownership)

This process supports the transfer of a Supplier ID and associated SVA Primary BM Units.

Where an existing Exempt Export Primary BM Unit is the subject of a Transfer of Supplier ID (Change of SVA Primary BM Units Ownership), this procedure also describes how the Supplier ID Transferee is notified of the Primary BM Unit's P/C Status. Any Supplier ID Transferee wishing to change the Exempt Export Primary BM Unit's P/C Status should follow procedure 3.12.

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.14.1	As required	Submit Notification of Supplier ID Transfer.  If the Supplier ID being transferred is the last of the Transferor's Supplier IDs then the Party must also complete a BSCP 65 4.1 form <u>or the relevant section of the Self-Service Gateway</u> in order to de-register the Supplier role.	Supplier ID Transferor	CRA	Notification of a Supplier ID Transfer (BSCP 15/4.6 – Part A) <u>or the relevant section of the Self-Service Gateway</u>	Fax / Post / Email / <u>Self-Service Gateway</u>
3.14.2	At the same time as 3.14.1	Submit Notification of Supplier ID Transfer	Supplier ID Transferee	CRA	Notification of a Supplier ID Transfer (BSCP 15/ 4.6 – Part B) <u>or the relevant section of the Self-Service Gateway</u>	Fax / Post / Email / <u>Self-Service Gateway</u>
3.14.3	On receipt of both 3.14.1 and 3.14.2	Validate the documentation.	CRA		Ensure that the Transferee has Acceded and qualified in the role of Supplier.  Ensure that the Supplier IDs, Party Ids and dates specified on both the BSCP 15 /4.6 forms (A) and (B) <u>or the relevant section of the Self-Service Gateway</u> , match.	Internal Process

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.14.4	Within 1 WD of 3.14.3.	In the case that the validation checks are failed, inform both the Supplier ID Transferor and the Supplier ID Transferee of the rejection and the reason for the rejection.	CRA	Supplier ID Transferor Supplier ID Transferee	Notification of Supplier ID Transfer rejection and reasons for the rejection.	Fax / Post / Email <a href="#">/ Self-Service Gateway</a>
3.14.5	At the same time as 3.14.3	In the case that the validation checks are passed, identify the <a href="#">Primary</a> BM Units (both Base and Additional, including any Exempt Export <a href="#">Primary</a> BM Units) associated with the relevant Supplier ID.	CRA		Internal process.	
3.14.6	Immediately following 3.14.5	Notify the Transferee of the P/C Status of any Exempt Export <a href="#">Primary</a> BM Unit(s) associated with the relevant Supplier ID. <sup>42</sup>	CRA	Supplier ID Transferee	Details of the P/C Status of any Exempt Export <a href="#">Primary</a> BM Unit(s) associated with the relevant Supplier ID.	Fax / Email / <a href="#">Self-Service Gateway</a>
3.14.7	Within 1 WD of 3.14.6 or as required to meet the Effective From date	Request that the TC identifies the <a href="#">Primary</a> BM Units (both Base and Additional, including any Exempt Export <a href="#">Primary</a> BM Units) associated with the relevant Supplier ID and transfers them from the Transferor to the Transferee.	CRA	TC	Copies of BSCP15 4.6 (A) and 4.6 (B) forms and authorisation to identify the associated <a href="#">Primary</a> BM Units and transfer them from the Supplier ID Transferor to the Supplier ID Transferee.	Fax / Email
3.14.8	At the same time as 3.14.7	Notify the Authority and each Party.	BSCCo	Authority All Parties	ELEXON Circular <sup>43</sup>	Fax / Post / Email
3.14.9	Within 1 WD of 3.14.7 or as required to meet the Effective From date	Transfer the <a href="#">Primary</a> BM Units identified in 3.14.5 from the Transferor to the Transferee.	CRA TC (where appropriate)		Internal Process	Internal Process

<sup>42</sup> Because of the short timescales in which a Transfer of Supplier ID can occur, the Exempt Export [Primary](#) BM Unit's P/C Status will remain unchanged on transfer to the Supplier ID Transferee unless the Supplier ID Transferee notifies the CRA/BSCCo to the contrary by following procedure 3.12.

<sup>43</sup> The ELEXON Circular is only issued in the event of a Supplier of Last Resort (SoLR).



REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.14.10	Within 1 WD of 3.14.7	Inform TC, BSCCo, BSC Agents and the Parties involved of the Transfer.	CRA	BSCCo TC SVAA BSC Agents Supplier ID Transferor Supplier ID Transferee	Operations Registration Report to BSCCo & TC (CRA-I020)  BM Unit and GSP Group Registration Data to SVAA & BSC Agents (CRA-I015)  Registration Report to Parties (CRA-I014)	Electronic  Email to BSCCo

Pending Implementation

**3.15 Process for Parties to Apply for Inclusion in BSC Website List of Suppliers which have Satisfied the Criteria to Complete a Change of Primary BM Unit Lead Party within 5 WDs for a Primary BM Unit with CVA Metering and Associated with a Customer Premises**

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	METHOD
3.15.1	As determined by Party	Submit form BSCP15/4.10 Part A <u>or complete the relevant section on the Self-Service Gateway</u>	BSC Party	BSCCo	BSCP15/4.10 Part A; Application <u>or the relevant section of the Self-Service Gateway</u> , for inclusion in BSC Website list of Suppliers which have satisfied the criteria to complete a change of <u>Primary</u> BM Unit Lead Party within 5 WD for a <u>Primary</u> BM Unit with CVA metering and associated with a Customer premises.	Post/Fax/Email/ <u>Self-Service Gateway</u>
3.15.2	Within 1 WD of receipt of BSCP15/4.10 Part A <u>or submission by Party the required information on the relevant section of the Self-Service Gateway</u>	Request that the TC confirm whether or not the Party has appropriate registration on the TC's systems and has use of a qualified Trading Agent and Trading Point in order to complete a change of <u>Primary</u> BM Unit Lead Party within 5 WD.	BSCCo	TC	Party ID and request for confirmation as to whether the Party is appropriately registered on the TC's systems and has use of a qualified Trading Agent and Trading Point.	Fax/Email
3.15.3	At the same time as 3.15.2	Check whether the Party has:  Acceded to the BSC and completed Party registration in the role of Supplier; and  Successfully completed registration and trading flows to register as a Supplier and completed metering flows to register CVA <u>Primary</u> BM Units.	BSCCo		Party ID	Internal Process

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	METHOD
3.15.4	Within 2 WD of receipt of request in 3.15.2	Confirm whether the Party is appropriately registered on the TC's systems and has use of a qualified Trading Agent and Trading Point in order to complete a change of <u>Primary</u> BM Unit Lead Party within 5 WD.	TC	BSCCo	Confirmation whether the Party is appropriately registered on the TC's systems and has use of a qualified Trading Agent and Trading Point.	Fax/Email
3.15.5	Within 2 WD of 3.15.4	Send a completed BSCP15/4.10 Part B form <u>or the online equivalent of the form</u> to the Party to notify them of the outcome of their application.	BSCCo	Party	BSCP15/4.10 Part B, Application for inclusion in BSC Website list of Suppliers <u>or the online equivalent of the form</u> which have satisfied the criteria to complete a change of <u>Primary</u> BM Unit Lead Party within 5 WD for a <u>Primary</u> BM Unit with CVA metering and associated with a Customer premises.	Post/ Fax/ Email / <u>Self-Service Gateway</u>
3.15.6	At the same time as 3.15.5	Where the Party has met the criteria checked by the TC in 3.14.2 and by BSCCo in 3.14.3, add the Party Name and ID to the BSC Website list of Suppliers which have satisfied the criteria to complete a change of <u>Primary</u> BM Unit Lead Party within 5 WD for a <u>Primary</u> BM Unit with CVA metering and associated with a Customer premises.	BSCCo		Party Name and ID.	Internal Process

### 3.16 Application Process for Credit Qualifying Primary BM Unit Status

This process supports the request from a Lead Party to be classified as a Credit Qualifying Primary BM Unit as set out in Section K3.7.3.

It should be noted that an application under Section K3.7.3(c) should only be made where the criteria set out in K3.7.1(a) and (b) have been satisfied and the Primary BM Unit does not already meet the criteria in K3.7.2(a) and (b) (i.e. it is not a Production Primary BM Unit or an Exempt Export Primary BM Unit).

The Panel shall determine that the Primary BM Unit should be treated as a Credit Qualifying Primary BM Unit if the Panel determines that the Primary BM Unit's Metered Volume data for the previous 6 months complies with the following:

- For the majority of Settlement Periods the Primary BM Unit's Exports exceeded its Imports; and
- For that 6 month period overall, the Primary BM Unit's Exports exceeded its Imports.

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.16.1	At least 17 WD before upcoming Panel meeting	Submit Application to BSCCo requesting the said <u>Primary</u> BM Unit(s) be classified as a Credit Qualifying <u>Primary</u> BM Unit(s)	Lead Party	BSCCo	Form BSCP15/4.12 'Application for Credit Qualifying <u>Primary</u> BM Unit Status' <u>or the online equivalent of the form</u>	Fax / Post / Email / <u>Self-Service Gateway</u>
3.16.2	Within 2 WD of receipt of 3.16.1	BSCCo shall confirm authorised signatory category and notify the Lead Party of receipt of <del>Form</del> BSCP15/4.12 <u>form or its online equivalent</u>	BSCCo	Lead Party	Receipt of Form 4.12 <u>or its online equivalent</u>	Fax / Post / Email / <u>Self-Service Gateway</u>
3.16.3	Within 5 WD of receipt of Form BSCP15/4.12 'Application for Credit Qualifying <u>Primary</u> BM Unit Status' <u>or its online equivalent</u>	BSCCo to analyse <u>Primary</u> BM Unit Metered Volume data for the relevant <u>Primary</u> BM Unit(s) for compliance with BSC K3.7.  The Lead Party shall assist with the collection on <u>Primary</u> BM Unit Metered Volume Data where required by BSCCo.	BSCCo  Lead Party (where required by BSCCo)		<u>Primary</u> BM Unit Metered Volume data for period of 6 months to application date – 20 WD. Latest Run Type data will be used by BSCCo.	Internal

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.16.4	Within 6 WD of receipt notify Lead Party of compliance with K3.7	BSCCo to inform Lead Party	BSCCo	Lead Party	Notification of decision Metered Volume data for the relevant <u>Primary</u> BM Unit	Fax / Post / Email / <u>Self-Service Gateway</u>
3.16.5	If Lead Party accepts result of 3.16.4	As either BSCCo will recommend the Panel approve the <u>Primary</u> BM Unit for Credit Qualifying Status, or the Lead Party accepts the BSCCo decision not to pursue Credit Qualifying Status, no action is taken	Lead Party		Notification of decision	
3.16.6	If Lead Party does not accept result of 3.16.4	BSCCo is advised to continue with approach to Panel, and whether the Lead Party will provide further evidence and/or representation	Lead Party	BSCCo	Notification of decision Actions for BSCCo to take	Fax / Post / Email
3.16.7	Recommendation to Panel; according to compliance with K 3.7	BSCCo shall present result of analysis in 3.16.3 with recommendation to Panel for decision.			<u>Primary</u> BM Units in application	Panel Paper with evidence attached
3.16.8	Within 1 WD of 3.16.7 Panel notify BSCCo of decision	Panel decision on Credit Qualifying status for relevant <u>Primary</u> BM Unit.	Panel	BSCCo	Notification of Panel determination	Fax / Post / Email
3.16.9	Within 2 WD of 3.16.8 BSCCo notify Lead Party of Panel decision	Notify Lead Party of Panel decision on Credit Qualifying status for relevant <u>Primary</u> BM Unit.	BSCCo	Lead Party	Notification of Panel determination	Fax / Post / Email / <u>Self-Service Gateway</u>
3.16.10	If Credit Qualifying status is approved notify CRA within 3 WD of 3.16.8	BSCCo notifies CRA of decision to update <u>Primary</u> BM Unit Credit Qualifying Status.	BSCCo	CRA	Notification of Credit Qualifying <u>Primary</u> BM Unit status	Fax / Email / <u>Electronic / Self-Service Gateway</u>

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.16.11	2 WD after 3.16.10	CRA updates Credit Qualifying <u>Primary</u> BM Unit Status and sends updated CRA reports	CRA	BSCCo SVAA BSC Agents BSC Parties	Operations Registration Report to BSCCo (CRA-I020) BM Unit and GSP Group Registration Data to SVAA & BSC Agents (CRA-I015) Registration Report to Parties (CRA-I014)	Electronic

Pending Implementation

### 3.17 Monitoring Process for Credit Qualifying Primary BM Unit Status

BSCCo shall monitor the Credit Qualifying status of all BM Units for Primary BM Units assigned Credit Qualifying status through BSCP15/4.12 or the online equivalent of the form.

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.17.1	At least every 6 months	Analyse <u>Primary</u> BM Unit Metered Volume data for the relevant Credit Qualifying <u>Primary</u> BM Unit(s), with respect to the criteria as stated in Section K 3.7	BSCCo		Credit Qualifying <u>Primary</u> BM Unit(s) <u>Primary</u> BM Unit Metered Volume Data	
3.17.2	2 WD following 3.17.1	Lead Party to be informed of any BSCCo recommendation of change in status of the Credit Qualifying status of the <u>Primary</u> BM Unit to the next Panel meeting <sup>44</sup>	BSCCo	Lead Party		Fax / Post / Email
3.17.3	Next Panel meeting following 5 WD after 3.17.2	Panel presented with analysis for <u>Primary</u> BM Unit(s) which are not compliant with the requirements of Section K 3.7 (and appeal from the Lead Party, if applicable.)	BSCCo	Panel	Panel Paper Relevant analysis of <u>Primary</u> BM Unit Metered Volume Data	Fax / Post / Email
3.17.4	Panel following 3.17.3	Panel decision on Credit Qualifying status for relevant <u>Primary</u> BM Units	Panel	BSCCo	Notification of Panel determination	Fax / Post / Email
		Panel decision on Credit Qualifying status for relevant <u>Primary</u> BM Units	BSCCo	Lead Party	Notification of Panel determination	Fax / Post / Email
3.17.5	Where Panel decision to change Credit Qualifying status 1 WD after 3.17.4	BSCCo notifies CRA of revised <u>Primary</u> BM Unit Credit Qualifying status	BSCCo	CRA	Notification of Panel determination if change in status	Fax / Email <u>Electronic Self-Service Gateway</u>

<sup>44</sup> The Lead Party shall advise BSCCo if it would like to appeal the BSCCo recommendation to the Panel. This can be done via the Panel paper if sufficient time; via a verbal update from BSCCo; or it may represent itself in person, in which case it must notify BSCCo of its intention to do so.

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.17.6	2 WD after 3.17.5	CRA updates Credit Qualifying <u>Primary</u> BM Unit Status and sends updated CRA reports	CRA	BSCCo SVAA BSC Agents BSC Parties	Operations Registration Report to BSCCo (CRA-I020) BM Unit and GSP Group Registration Data to SVAA & BSC Agents (CRA-I015) Registration Report to Parties (CRA-I014)	Electronic

Pending Implementation



### 3.18 Registration of Additional **Primary** BM Units for CFD Assets

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.18.1	As required	Notify need for Additional <b>Primary</b> BM Unit registration	Supplier	BSCCo	BSCP15/4.1, Registration of <b>Primary</b> BM Unit <u>or its online equivalent</u> signed by an authorised person, registered as such using BSCP38 and including name, address and CFD ID provided by the generator with a CFD. BMU Id and BMU Name must follow naming convention on BSC website.	Email / <u>Self-Service Gateway</u>
3.18.2	Within 1 WD of 3.18.1	Confirm registration is required for CFD	BSCCo	CFDSSP	As submitted in 3.18.1	Email / <u>Self-Service Gateway</u>
3.18.3	Within 1 WD of 3.18.2 or as required	Instruct registration details	CFDSSP	BSCCo	Registration details, including CFD ID, GSP Group, and whether to register based on specific Supplier ID(s) or the list maintained in procedure 3.20	Email / <u>Self-Service Gateway</u>
3.18.4	Within 1 WD of 3.18.3	Acknowledge and validate request, including Effective From Dates of request and MDD timetable (Effective From Date must be on or after the MDD Go Live Date and registration request must be at least 15 WD <sup>20</sup> prior to Effective From Date.)	BSCCo	CFDSSP	As submitted in 3.18.3	Email / <u>Self-Service Gateway</u>
3.18.5	Following 3.18.4	Initiate Market Domain Data process (BSCP509)  Initiate Registration of <b>Primary</b> BM Units based on registration details	BSCCo  BSCCo	  CRA	Form BSCP509/01 & relevant entity forms.  BSCP15/4.1 <u>or its online equivalent</u>	Internal Process  Email / <u>Self-Service Gateway</u>
13.18.6	Within 1 WD of receipt of 3.18.5	Acknowledge receipt of Registration request	CRA	BSCCo	As submitted in 3.18.5	

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.18.7	At the same time as 3.18.6	Check that the Party is registered with the CRA and that the form <a href="#">or its online equivalent</a> has been completed by an authorised person. Also check the registration data to confirm the FPN flag has been set correctly.	CRA		As submitted in 3.18.5	Internal Process
3.18.8	As the same time as 3.18.6	Where FPN flag is set to 'Y', inform TC of the intended <a href="#">Primary</a> BM Unit registration.	CRA	TC		Email
3.18.9	Within 5WD of 3.18.8	The TC may object to the registration.	TC	CRA	A statement detailing the nature of the objection  Where an objection cannot be resolved, the CRA shall escalate the objection to BSCCo	Email
3.18.10	Following 3.18.9	Allocate the Additional <a href="#">Primary</a> BM Unit(s) to the Base Trading Unit for the relevant GSP Group (and set the Base Trading Unit Flag for each <a href="#">Primary</a> BM Unit).	CRA		As submitted in 3.18.5  Creation of new Additional <a href="#">BM Unit</a> <del>Unit</del> <a href="#">Primary BM Unit</a> for a GSP Group	Internal Process
3.18.11	On receipt of data in 3.18.6	CRA to receive and register the Working Day Credit Assessment Load Factor (WDCALF), Non-Working Day Credit Assessment Load Factor (NWDCALF), Supplier Export Credit Assessment Load Factor (SECALF), and Transmission Loss Factor (TLF) <sup>1646</sup> data for the <a href="#">Primary</a> BM Unit and to ensure that this data is registered prior to the Effective From Date of the <a href="#">Primary</a> BM Unit.	BSCCo	CRA	WDCALF, NWDCALF and SECALF data – Credit Assessment Load Factors (CRA-I011)  Transmission Loss Factors (CRA-I029)	Email / <a href="#">Self-Service Gateway</a>
3.18.12	Following 3.18.11	Confirm all steps in the <del>BM Unit</del> <a href="#">Primary BM Unit</a> registration process have been completed.	CRA	BSCCo	Completed BSCCo Checklist	Email / <a href="#">Self-Service Gateway</a>

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.18.13	Within 1 WD of 3.18.5 but after 3.18.7	Inform Party, BSCCo, TC and BSC Agents of the <u>Primary</u> BM Unit registration.	CRA	BSCCo TC SVAA BSC Agents Lead Party	CRA-I020. BM Unit, Interconnector and GSP Group Data to SVAA (CRA-I015) Registration Report (CRA-I014) to Parties.	Electronic (Email to BSC Agents and BSCCo)
3.18.14	Following publication of final MDD circular <sup>45</sup>	'Point of no return'. In order to ensure full data consistency across all BSC Agent and TC systems a pending Additional <u>Primary</u> BM Unit registration cannot be withdrawn or amended beyond this point except by prior agreement with BSCCo				

<sup>45</sup> Primary BM Unit registration timescales may be reduced in certain circumstances if the registering Party agrees that the registration will not be withdrawn or amended after the 'point of no return'

### 3.19 De-Registration of Additional **Primary** BM Units for CFD

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.19.1	As required <sup>46</sup>	Instruct de-registration details	CFDSSP	BSCCo	De-registration details, including CFD ID, GSP Group, and whether to deregister based on specific Supplier ID(s) or list maintained in 3.20	
3.19.2	Following 3.19.1	Acknowledge and validate request, including Effective To Dates of request and MDD timetable (Effective To Date must be on or after the MDD Go Live Date and registration request must be at least 20 WD prior to Effective To Date.)	BSCCo	CFDSSP	As submitted in 3.19.1	
3.19.3	At least 20 WD prior to Effective To Date	Initiate Market Domain Data process (BSCP509) <sup>47</sup>  Submit de-registration of <b>Primary</b> BM Unit form <u>or its equivalent on the Self-Service Gateway</u>	BSCCo  BSCCo	  CRA	Based on list maintained under 3.20 and details provided in 3.19.1  BSCP15/4.2, De-Registration of <b>Primary</b> BM Unit <u>or its online equivalent</u>	Internal Process  Email / <u>Self-Service Gateway</u>
3.19.4	Upon receipt of 3.19.3	Check the form <u>or its Self-Service Gateway equivalent</u> for completeness and authorisation	CRA			Internal
3.19.5	Within 1 WD of 3.19.4	Acknowledge de-registration request. Where FPN set to 'yes', notify TC <sup>48</sup> .	CRA	BSCCo TC		Email / <u>Self-Service Gateway</u>

<sup>46</sup> Typically this will be when the CFD comes to an end and the Additional **Primary** BM Unit is no longer required for CFD. Suppliers should ensure any MPANs are re-allocated to another appropriate **Primary** BM Unit. Any Metering Systems not re-allocated will be assigned to the relevant Supplier's Base **Primary** BM Unit by SVAA.

<sup>47</sup> BSCCo to initiate BSCP509 before the de-registration form is submitted to the CRA

<sup>48</sup> Where the **Primary** BM Unit has a FPN set to No, the Transmission Company does not need to be informed of the De-Registration

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.19.56	At the same time as 3.19.4	Notify the SVAA of the <a href="#">Primary</a> BM Unit. <sup>49</sup>	CRA	SVAA <sup>50</sup>		Email / <a href="#">Self-Service Gateway</a>
3.19.67	At least 15 WD prior to Effective To Date	Confirmation of Effective To Date.	CRA	TC / Party	Confirmation of Effective To Date	Email / <a href="#">Self-Service Gateway</a>
3.19.78	On or before Effective To Date	Update systems and provide Party, BSCCo, TC and BSC Agents with registration reports.	CRA	Party  TC and BSCCo  BSC Agents	Registration reports of data entered onto systems – Registration Report (CRA-I014),  Operations Registration Report (CRA – I020),  BM Unit, Interconnector and GSP Group Data (CRA-I015).	Electronic

<sup>49</sup> The Supplier needs to ensure all Metering Systems associated with the additional Supplier [Primary](#) BM Unit are re-allocated to either the Base [Primary](#) BM Unit or another Supplier [Primary](#) BM Unit associated with the same GSP Group (BSCP503 & 507) unless circuits are being disconnected.

<sup>50</sup> Notification of such [Primary](#) BM Units shall be sent to the SVAA in its capacity as the Market Domain Data manager

### 3.20 Additional **Primary** BM Unit Sets for CFD

BSCCo is required by the Code to maintain a list of Active Power Purchasing Suppliers (Suppliers with HH Active Export greater than zero) within each GSP Group to support the registration and deregistration of Additional **Primary** BM Units for CFD purposes. Suppliers may opt-in and opt-out of this list. Any CFDSSP request supersedes any Supplier request or BSCCo list update. Any Supplier request supersedes any BSCCo list update. Suppliers can request the list from BSCCo via the BSC service desk.

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.20.1	As required	Request inclusion/exclusion from list	Supplier / CFDSSP	BSCCo	Supplier ID, GSP Group and details of request	Email
3.20.2	Within 5 WD of 3.20.1 and before 3.20.3	Validate and acknowledge request. Where request from Supplier check for authorisation (as per BSCP38)	BSCCo	Supplier / CFDSSP	As submitted in 13. 20.1	Email
3.20.3	Following 3.20.2 and at least quarterly	Update list	BSCCo		As submitted in 13.20.1 and based on those active Half Hourly Export Suppliers within each GSP Group	Internal Process

**3.21 Registration of Secondary BM Units**

<u>REF</u>	<u>WHEN</u>	<u>ACTION</u>	<u>FROM</u>	<u>TO</u>	<u>INPUT INFORMATION REQUIRED</u>	<u>MEDIUM</u>
3.21.1	<u>At least 15 WD prior to Effective From Date</u>	<u>Submit Registration of Secondary BM Unit form</u>	<u>Virtual Lead Party</u>	<u>CRA</u>	<u>BSCP15/4.14, Registration of Secondary BM Unit signed by an authorised person, registered as such using BSCP38.</u>	<u>Email/ Self-Service Gateway</u>
3.21.2	<u>Within 1 WD of receipt of 3.21.1</u>	<u>Acknowledge receipt of Registration of Secondary BM Unit form</u>	<u>CRA</u>	<u>Virtual Lead Party</u>	<u>As submitted in 3.21.1</u>	<u>Email/Self-Service Gateway</u>
3.21.3	<u>At the same time as 3.21.2</u>	<u>CRA checks the following:</u> <ol style="list-style-type: none"> <li><u>1. That the Virtual Lead Party is registered with the CRA;</u></li> <li><u>2. That the Effective From Date for the Secondary BM Unit is on or after the Effective From Date for the Virtual Lead Party; and</u></li> <li><u>3. That the form has been completed by an authorised person.</u></li> </ol>	<u>CRA</u>		<u>As submitted in 3.21.1</u>	<u>Internal Process</u>
3.21.4	<u>At the same time as 3.21.2</u>	<u>In all cases inform BSCCo of the Secondary BM Unit Registration.</u>	<u>CRA</u>	<u>BSCCo</u>		<u>Email/Self-Service Gateway</u>
3.21.5	<u>On receipt of data in 3.21.4</u>	<u>BSCCo to send data to CRA.</u> <u>CRA to register the Transmission Loss Factor (TLF) data for the Secondary BM Unit and ensure that this data is registered prior to the Effective From Date of the Secondary BM Unit.</u>	<u>BSCCo</u>	<u>CRA</u>	<u>Transmission Loss Factors (CRA-I029)</u>	<u>Email/Self-Service Gateway</u>
3.21.6	<u>On or before Effective From Date</u>	<u>Inform Virtual Lead Party, BSCCo, TC and BSC Agents of the Secondary BM Unit registration.</u>	<u>CRA</u>		<u>CRA-I020.</u> <u>BM Unit, Interconnector and GSP Group Data to SVAA (CRA-I015)</u> <u>Registration Report (CRA-I014) to Parties.</u>	<u>Email/Self-Service Gateway</u>

**3.22 De-registration of a Secondary BM Unit**

<u>REF</u>	<u>WHEN</u>	<u>ACTION</u>	<u>FROM</u>	<u>TO</u>	<u>INPUT INFORMATION REQUIRED</u>	<u>MEDIUM</u>
<u>3.22.1</u>	<u>At least 20 WD prior to Effective To Date</u>	<u>Submit de-registration of Secondary BM Unit form<sup>51</sup></u>	<u>Party</u>	<u>CRA</u>	<u>BSCP15/4.15, De-Registration of Secondary BM Unit signed by an authorised person, registered as such using BSCP38.</u>	<u>Email/Self-Service Gateway</u>
<u>3.22.2</u>	<u>Upon receipt of 3.5.3</u>	<u>Check the form for completeness and authorisation (as per BSCP38 Authorisations).</u>	<u>CRA</u>	<u>BSCCo TC SVAA BSC Agents Virtual Lead Party</u>		<u>Internal</u>
<u>3.22.3</u>	<u>Within 1 WD of 3.5.4</u>	<u>Acknowledge receipt of de-registration of Secondary BM Unit form</u>	<u>CRA</u>	<u>Party</u>		<u>Email/Self-Service Gateway</u>
<u>3.22.4</u>	<u>At the same time as 3.5.5</u>	<u>Notify TC and BSCCo of the Secondary BM Unit de-registration<sup>52</sup>.</u>	<u>CRA</u>	<u>TC BSCCo</u>		<u>Email/Self-Service Gateway</u>
<u>3.22.5</u>	<u>At least 15 WD prior to Effective To Date</u>	<u>Confirmation of Effective To Date.</u>	<u>CRA</u>	<u>TC / LDSO Party</u>	<u>Confirmation of Effective To Date</u>	<u>Email/Self-Service Gateway</u>
<u>3.22.6</u>	<u>On or before Effective To Date</u>	<u>Update systems and provide Party, BSCCo, TC and BSC Agents with registration reports.</u>	<u>CRA</u>	<u>Party  TC and BSCCo  BSC Agents</u>	<u>Registration reports of data entered onto systems – Registration Report (CRA-I014), Operations Registration Report (CRA – I020), BM Unit, Interconnector and GSP Group Data (CRA-I015).</u>	<u>Email/Self-Service Gateway</u>

<sup>51</sup> If a Secondary BM Unit De-registration is requested using Electronic File Data Transfer, the passwords and signatures are not required as the access control to the participant system is sufficient authentication. Where faxes are used, participants are required to submit hard copies of the forms by post in case the faxed signatures are illegible.

<sup>52</sup> Where the Secondary BM Unit has a FPN set to No, the Transmission Company does not need to be informed of the De-Registration



### **3.23 Change of Production / Consumption Status for a Secondary BM Unit by the Virtual Lead Party**

This process supports a Virtual Lead Party's ability under K8.1 to change the previously-elected P/C Status for a Secondary BM Unit, by enabling the Virtual Lead Party to change the Secondary BM Unit's P/C Flag setting from Production to Consumption or vice versa.

Parties needing to elect the P/C Status of a Secondary BM Unit for the first time should refer to procedure 3.21 for details of how to set the Secondary BM Unit's P/C Flag.

<b><u>REF</u></b>	<b><u>WHEN</u></b>	<b><u>ACTION</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>	<b><u>INPUT INFORMATION REQUIRED</u></b>	<b><u>MEDIUM</u></b>
<u>3.23.1</u>	<u>From time to time if the Lead Party requires</u>	<u>Submit notice to the CRA, copied to BSCCo, requesting a change to the Production / Consumption Flag for a Secondary BM Unit.</u>  <u>The request should contain an effective date for such amendment of at least 2 WD from this notice unless otherwise agreed with the CRA/BSCCo.</u>	<u>Lead Party</u>	<u>CRA BSCCo</u>	<u>Form BSCP15/4.8 Election of Production / Consumption Flag for Exempt Export Primary BM Unit or Secondary BM Unit</u>	<u>Email/Self-Service Gateway</u>
<u>3.23.2</u>	<u>As soon as practicable after 3.23.1.</u>	<u>Amend the P/C Flag for the Secondary BM Unit, effective from the specified date (or 2 WD from 3.23.1, if the specified date is less than 2 WD and no reduced timescale has been agreed).</u>  <u>Notify the Party of the change to P/C Flag.</u>	<u>CRA</u>	<u>Party</u>	<u>Registration Report CRA – I014</u>	<u>Email/Self-Service Gateway</u>
<u>3.23.3</u>	<u>At the same time as 3.23.2</u>	<u>Notify BSCCo and BSC Agents of the change to P/C Flag.</u>	<u>CRA</u>	<u>BSCCo BSC Agents</u>	<u>CRA – I020 to BSCCo CRA – I015 to BSC Agents</u>	<u>Email/Self-Service Gateway</u>

#### 4. Appendices

##### 4.1 BSCP15/4.1 Registration of Primary BM Unit for a CVA Metering System<sup>53</sup>

To: CRA	Date Sent:
From: Participant Details	
Party ID:	Name of Sender:
Contact email address:	
Our Ref:	Contact Tel. No.
Name of Authorised Signatory:	
Authorised Signature:	Password:

Is this Primary BM Unit registration:

- a New Primary BM Unit Registration
- a Change of registration data associated with a Change of Primary BM Unit Lead Party
- subject to a Registration Transfer in accordance with BSCP68
- a change in status of a Primary BM Unit's FPN Flag
- a change in the Switching Group to which the BM Unit belongs
- An Additional Primary BM Unit registration for CFD Assets
- An Additional Primary BM Unit registration under instruction of the CFDSSP (only BSCCo should tick this box)

(Tick as appropriate)

If you wish to apply for Exempt Export status for a new Primary BM Unit registration, you must enter "Yes" in the appropriate box on Page 2 of this form 4.1 and must also follow the application process for Exemptable Generating Plant/Exempt Export Primary BM Unit status in procedure 3.10 of this BSCP. If you are applying for Exempt Export status for an existing Primary BM Unit, you do not need to complete form 4.1 but must follow procedure 3.10.

<sup>53</sup> Lead Parties of Primary BM Units with associated CVA Metering Systems, Additional Primary BM Units, Base Primary BM Units and Interconnector Primary BM Units should complete this form BSCP15/4.1 in accordance with Section 3.1.5 of this document. In the case of Base Primary BM Units this form should be used to complete the Base Primary BM Unit Registrations by providing, for example, the initial GC/DC values and if appropriate the FPN Flag.

**BSCP15/4.1 Registration of Primary BM Unit (cont)**

<b><u>Primary</u> BM Unit Registration Details</b>													
<u>Primary</u> BM Unit Id	<u>Primary</u> BM Unit Name(Max 30 Characters)	NGC BM Unit ID <sup>54</sup>	BM Unit Type <sup>55</sup>	<u>Primary</u> BM Unit Configuration <sup>56</sup>	GSP Group Id <sup>57</sup>	LDSO Party Id	GC (MW)	DC (MW)	Interconnector <u>Primary</u> BM Unit P/ C Flag <sup>58</sup>	FPN Flag (Y/N)	Exempt Export (optional) <sup>59</sup>	Inter-connector Id <sup>60</sup>	EFD

Note: If BSCCo are registering one or more Additional Primary BM Units under instruction from the CFDSSP, spreadsheets or other suitable formats may be used to detail the registration details. Additional Primary BM Units for CFD Assets must be of Primary BM Unit Type ‘S’ and follow the naming convention for the Primary BM Unit ID and Primary BM Unit Name on the BSC Website

For Embedded and Directly Connected Primary BM Units, tick to confirm that an electrical single line diagram(s) showing the location of the Metering Equipment, in particular the Settlement current and voltage transformers (CTs/VTs) and CT/VT ratios<sup>61</sup>, and all existing Boundary Points and any System Connection Points at or near the proposed Boundary Point(s) is attached to the application.

<sup>54</sup> The NGC BM Unit ID must be provided for all Primary BM Units with the FPN Flag set to ‘Y’.

<sup>55</sup> E – Embedded, I – Interconnector, G – Base Supplier S – Additional Supplier, T – Directly Connected

<sup>56</sup> CCGT – CCGT registered in CMRS, PPM – a single Power Park Module registered in CMRS, COBMU – a Combined Offshore BM Unit comprising 2 or more Offshore Power Park Modules registered in CMRS, GU – Generating Unit registered in CMRS, DC – Directly Connected Circuit at Customer (Supplied by BSC Party) Premises, IC – Interconnector Primary Unit, BB – Primary Base BM Unit, AB – Additional Primary BM Unit, NS – Non-Standard.

<sup>57</sup> If unit type E or S

<sup>58</sup> Only applicable for Interconnector Primary BM Units, which are registered in fixed Production/Consumption pairs whose P/C Status does not change (Section K3.5/K5.5). A Party applying for Exempt Export status must follow procedure 3.10 to elect the Exempt Export Primary BM Unit’s P/C Flag.

<sup>59</sup> To apply for Exempt Export status for a new BM Unit registration, enter “Yes” and follow procedure 3.10 of this BSCP.

<sup>60</sup> If BM Unit Type is I

<sup>61</sup> If the CT/VT ratios are not known 30WD / 60WD prior to the EFD, this information should be sent separately by 16WD prior to the EFD.

**BSCP15/4.1 Registration of Primary BM Unit (cont)**

Fuel Type (Directly Connected or Embedded <u>Primary</u> BM Units)	Tick
Biofuel	
CCGT	
CVA Consumption	
Hydro	
OCGT	
Pumped Storage	
Rail Demand	
Station Load	
Onshore Wind	
Offshore Wind	
Other (please specify):	

<u>MPAN Mapping Details</u> <sup>62</sup>		
MPAN	Effective From Date	Effective To Date

<u>Primary</u> BM Unit Group Details		
Teleswitch Group ID	Effective From Date	Effective To Date

<sup>62</sup> Only applicable to Embedded Sites

BSCP15/4.1 Registration of <b>Primary</b> BM Unit (cont) <b>Primary</b> BM Unit and Associated CVA Metering Systems	
<b>Primary</b> BM Unit	Associated CVA Metering Systems

Switching Groups (list <b>Primary</b> BM Unit Ids for each Switching Group below)
(Example: Switching Group 1 – T_ABMU-1 and T_BBMU-1)

Pending Implementation

4.2 BSCP15/4.2 De-Registration of **Primary** BM Unit

Page 1 of 1

To: CRA	Date Sent:
From: Participant Details	
Party ID:	Name of Sender:
Contact email address:	
Our Ref:	Contact Tel. No:
Name of Authorised Signatory:	
Authorised Signature:	Password:

Is this **Primary** BM Unit de-registration:

- an Interconnector **Primary** BM Unit
- a re-configuration of existing plant and apparatus into another **Primary** BM Unit
- a disconnection of circuits from the Transmission System or Distribution System (NOTE: if this box is ticked the appropriate Certification of Disconnection must be provided).
- subject to a Registration Transfer in accordance with BSCP68
- An Additional **Primary** BM Unit deregistration for CFD

(Tick as appropriate)

**De-Registration **Primary** BM Unit Data Requirements<sup>63</sup>**

Name: \_\_\_\_\_

**Primary** BM Unit Id: \_\_\_\_\_

NGC BM Unit ID: \_\_\_\_\_

Effective To Date: \_\_\_\_\_

The NGC BM Unit ID must be provided for all **Primary** BM Units with the FPN Flag set to 'Y'.Base **Primary** BM Units cannot be De-Registered utilising this form.

<sup>63</sup> Where CFD Additional **Primary** BM Units are being de-registered, the de-registration details may be provided using spreadsheets or other suitable formats



#### 4.4 BSCP15/4.4 Mid-Season Changes of Positive and Negative Primary BM Unit Metered Volume Estimates

Page 1 of 2

To: CRA	Date Sent:
From: Participant Details	
Party ID:	Name of Sender:
Contact email address:	
Our Ref:	Contact Tel. No.
Name of Authorised Signatory:	
Authorised Signature:	Password:
Effective From Date:	

Pending Implementation





## 4.5 BSCP15/4.5 Application for Exemptable Generating Plant Status

## Part A

Page 1 of 2

To: BSCCo		Date Sent:	
From: Participant Details			
Party ID:		Name of Sender:	
Contact email address:			
Our Ref:		Contact Tel. No.	
Name of Authorised Signatory:			
Authorised Signature:		Password:	

Details of the Primary BM Unit(s) comprising the Generating Plant for which Exemptable status is being sought:<sup>64</sup>

<u>Primary</u> BM Unit ID	Generation Capacity (GC) MW	Demand Capacity (DC) MW	Metering System ID	Exempt Export status required by (date)	Chosen P/C Flag <sup>65</sup>

Please explain why you believe the Generating Plant is Exemptable.  
You may wish to refer to the relevant Statutory Instrument:

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Does the Party making this application hold a generation licence? Yes/No (Delete as applicable)

<sup>64</sup> If your application for Exemptable Generating Plant status is successful, the Primary BM Unit(s) comprising the Exemptable Generating Plant will be granted Exempt Export status. Please refer to procedure 3.10 for further details.

<sup>65</sup> Please enter the P/C Flag (either "P" for Production or "C" for Consumption) that you as the Lead Party elect to apply to the Primary BM Unit from the date that the Primary BM Unit's Exempt Export status (if granted) becomes effective. Failure to complete this box will result in rejection of this form and a delay to your application. Please refer to procedure 3.10 for further details.

## BSCP15/4.5 Application for Exemptable Generating Plant Status

Page 2 of 2

## Part B

To:	Date Sent:
From: BSCCo	
Name of Sender:	
Contact email address:	
Our Ref:	Contact Tel. No.
Name of Authorised Signatory:	
Authorised Signature:	Password:

Confirmation of figures provided above:

<u>Primary</u> BM Unit ID	Declared Net Capacity (DNC) MW	Total Output to System MW	Exempt Export <u>Primary</u> BM Unit status Effective From (date)	Chosen P/C Flag

Validity of Primary BM Unit Registration(s) Checked: Yes/No (Delete as applicable)

Comments:

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BSCCo, not being in a legal position of endorsing what is a legal responsibility of an operator, can see no reason why the Primary BM Unit(s) listed by the applicant should not be treated as comprising Exemptable Generating Plant from the information available.

If BSC Party registration or Primary BM Unit registration is outstanding this declaration remains provisional until the registration process is completed.

OR:

BSCCo can see the following reasons why the above Primary BM Unit(s) should not be treated as comprising Exemptable Generating Plant.

Reasons:

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**4.6 BSCP15/4.6 Notification of a Supplier ID Transfer****Part A (to be completed by the Supplier ID Transferor<sup>66</sup>)****Page 1 of 2**

<b>To: BSCCo</b>		<b>Date Sent:</b>
<b>From: Participant Details (Transferor)</b>		
<b>Party ID:</b>		<b>Name of Sender:</b>
<b>Contact email address:</b>		
<b>Our Ref:</b>	<b>Contact Tel. No.</b>	
	<b>Contact Fax. No.</b>	
<b>Name of Authorised Signatory:</b>		
<b>Authorised Signature:</b>		<b>Password:</b>

Please take this as notification that:

Supplier ID(s) \_\_\_\_\_ (4 alpha characters per ID)

Will be transferred from Party Id: \_\_\_\_\_

To Party Id: \_\_\_\_\_

With an Effective From Date of: \_\_\_\_\_

In signing the Party acknowledges that any SVA Metering Systems and Primary BM Units associated with the stated Supplier ID will also be transferred on the stated date.

<sup>66</sup> The Trading Party that is transferring the Supplier ID(s)

**BSCP15/4.6 Notification of a Supplier ID Transfer****Part B (to be completed by the Supplier ID Transferee<sup>67</sup>)****Page 2 of 2**

<b>To: BSCCo</b>		<b>Date Sent:</b>	
<b>From: Participant Details (Transferee)</b>			
<b>Party ID:</b>		<b>Name of Sender:</b>	
<b>Contact email address:</b>			
<b>Our Ref:</b>		<b>Contact Tel. No.</b>	
		<b>Contact Fax. No.</b>	
<b>Name of Authorised Signatory:</b>			
<b>Authorised Signature:</b>		<b>Password:</b>	

Please take this as notification that:

Supplier ID(s) \_\_\_\_\_ (4 alpha characters per ID)

Will be transferred from Party Id: \_\_\_\_\_

To Party Id: \_\_\_\_\_

With an Effective From Date of: \_\_\_\_\_

In signing the Party acknowledges that any SVA Metering Systems and **Primary** BM Units associated with the stated Supplier ID will also be transferred on the stated date.

<sup>67</sup> The Trading Party that will become responsible for the Supplier ID(s)

#### 4.7 BSCP15/4.7 Commencement / Termination of Exempt Export Primary BM Unit Status

To: CRA		Date Sent:	
From: BSCCo			
Participant and <u>Primary</u> BM Unit Details			
Party Id:			
<u>Primary</u> BM Unit ID:			
Commencement of Exempt Export <u>Primary</u> BM Unit Status: YES / NO			
P/C Flag to apply: <sup>68</sup>			
Effective From Settlement Date (for Exempt Export Flag and P/C Flag):			
Termination of Exempt Export <u>Primary</u> BM Unit Status: YES / NO			
Effective To Settlement Date (for Exempt Export Flag and P/C Flag):			
Name of Authorised Signatory:			
Authorised Signature:		Password:	
Contact email address:			
BSCCo Ref:		Contact Tel. No.	

<sup>68</sup> Must be either "P" (Production) or "C" (Consumption); otherwise the CRA shall reject this form.

#### 4.8 BSCP15/4.8 Election of Production / Consumption Flag for Exempt Export Primary BM Unit or Secondary BM Unit

To: CRA BSCCo	Date Sent:
From: Participant Details	
Party ID <sup>69</sup> :	Name of Sender:
Contact email address:	
Our Ref:	Contact Tel. No.
Name of Authorised Signatory:	
Authorised Signature:	Password:

<u>Primary</u> BM Unit ID: _____
P / C Flag: PRODUCTION / CONSUMPTION <sup>70</sup> (delete as applicable)
Effective From Settlement Date: _____

Note that the Production / Consumption Flag as elected here will be deemed effective until/unless the Lead Party makes a new election (by following procedure 3.12 or ~~3.13.23~~ as appropriate) or, in the case of Exempt Export Primary BM Units, the Primary BM Unit's Exempt Export status is terminated in accordance with procedure 3.11.

From: CRA<sup>71</sup>

To: Lead Party

Date Sent: \_\_\_\_\_

Reason(s) for Rejection: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<sup>69</sup> For Primary Exempt Export BM Units and / or Secondary BM Units.

<sup>70</sup> Please refer to procedure 3.12 or 3.23 for further details.

<sup>71</sup> Used for Exempt Export Primary BM Units if the request to change the P/C flag is rejected.

#### 4.9 BSCP15/4.9 Certification of Exemptable Status for Generating Plant With Exports Measured by SVA Metering Systems

##### Part A

Page 1 of 2

To: BSCCo Certification of Exemptable Status for Generating Plant With Exports Measured by SVA Metering Systems	Date Sent: _____ <u>Primary</u> BM _____ Unit ID: _____
<b>From: Company Details</b>	
Party Id: _____ Contact email address: _____ Our Ref: _____	Name of Sender: _____ Contact Tel. No. _____
<p>I, the Director of the Party responsible for and requesting Exemptable Generating Plant status for _____<sup>72</sup>, and thereby Exempt Export <u>Primary</u> BM Unit status for _____<sup>73</sup>, ('the Party') hereby certify that from _____<sup>74</sup>:</p> <p>The Generating Plant is Exemptable as defined in Section K1.2.2 of the Code and the <u>Primary</u> BM Unit would, if the Metering Systems comprised in that <u>Primary</u> BM Unit(s) were CVA registered, satisfy the following criteria in accordance with Section K3.3A of the Code:</p> <ol style="list-style-type: none"> <li>1. Only one Party (the Party hereby requesting Exempt Export status) is responsible for Exports and / or Imports from Plant / Apparatus comprised in the <u>Primary</u> BM Unit;</li> <li>2. The Exports and/or Imports from and to the Plant / Apparatus are capable of being controlled independently of the Exports and/or Imports from or to any Plant / Apparatus not comprised in the <u>Primary</u> BM Unit;</li> <li>3. Exports and/or Imports can be determined separately for Plant / Apparatus comprised in the <u>Primary</u> BM Unit;</li> <li>4. OR, the Panel, in accordance with Section K3.1.6, has determined that the <u>Primary</u> BM Unit in question has best satisfied these requirements.</li> </ol> <p>I hereby provide notification in accordance with Section K3.5 that the Party elects the P/C Flag of the <u>Primary</u> BM Unit to be _____<sup>75</sup> should the <u>Primary</u> BM Unit be granted Exempt Export status.</p> <p>The Party will take all reasonable steps, in accordance with Section U1.2.3, to ensure that the data and information held or maintained by BSCCo, any BSC Agent, or any SMRA relating to the Party, with specific reference to this application, is and continues to be accurate and complete.</p> <p>BSCCo can rely on this certification as to the matters set out herein, for the purposes of verification of Exemptable Generating Plant status (and associated Exempt Export <u>Primary</u> BM Unit status), i.e. the matters set out above in (1) to (4).</p> <p>The Party undertakes to comply with any request to re-certify made by BSCCo in accordance with Section K 1.5.8.</p>	
<b>Name of Director:</b> _____	
<b>Signature of Director:</b> _____	<b>On behalf of:</b> _____

<sup>72</sup> Add name of Generating Plant here.

<sup>73</sup> Add Primary BM Unit Id here.

<sup>74</sup> Add Exemptable Status Effective From date here

<sup>75</sup> Please enter either "P" (Production) or "C" (Consumption). Failure to complete this election will result in rejection of this form and a delay to your application. Please refer to procedure 3.10 for further details.



**BSCP15/4.9 Certification of Exemptable Status for Generating Plant With Exports  
Measured by SVA Metering Systems**

Part B

Page 2 of 2

To: <b>BSC Party</b>	Date Sent:
<b>Confirmation of Exemptable Status for Generating Plant With Exports Measured by SVA Metering Systems</b>	Generating Plant Name:
	<u>Primary</u> BM Unit ID:
Party Id: _____	Name of Sender: _____
Contact email address: _____	
Our Ref: _____	Contact Tel. No. _____
<b>From: BSCCo</b>	
<p>BSCCo hereby confirms that the above Generating Plant has / has not* been granted Exemptable status and that the above <u>Primary</u> BM Unit therefore has / has not* been granted Exempt Export status.</p> <p>BSCCo hereby also confirms that, where (and only where) Exempt Export status has been granted, the P/C Flag elected for the <u>Primary</u> BM Unit in Part A of this form BSCP15/4.9 shall become effective concurrently with the <u>Primary</u> BM Unit's Exempt Export status.</p>	

\* Delete as applicable

**4.10 BSCP15/4.10 Application for Inclusion in BSC Website List of Suppliers which have Satisfied the Criteria to Complete a Change of Primary BM Unit Lead Party within 5 WD for a Primary BM Unit with CVA Metering and Associated with a Customer Premises**

**Part A**

Page 1 of 2

<u>To: BSCCo</u>	<u>Date Sent:</u>
<u>From: Participant Details</u>	
<u>Party ID:</u>	<u>Name of Sender:</u>
<u>Contact email address:</u>	
<u>Our Ref:</u>	<u>Contact Tel. No.</u>
<u>Name of Authorised Signatory (Category A in BSCP38):</u>	
<u>Authorised Signature:</u>	<u>Password:</u>

I confirm that the Party above has met the following criteria and is therefore applying to be included in the BSC Website list of Suppliers which have satisfied the criteria to complete a change of Primary BM Unit Lead Party within 5 WD for a Primary BM Unit with CVA metering and associated with a Customer premises:

- The Party has acceded to the BSC and completed Party registration in the role of Supplier;
- The Party has appropriate registration on Transmission Company Systems, and use of a qualified Trading Agent and Trading Point.

By returning this form, I acknowledge that the above Party undertakes to provide written notice by a Category A authorised signatory to BSCCo within 1 WD of any change in its ability to meet these criteria. I confirm that the above Party also recognises that such a change will result in the Party being removed from this list.

I acknowledge that the above Party recognises that, in order to qualify for a change of Primary BM Unit Lead Party within 5 WD, the following criteria (unique to the specific registration) must also be satisfied:

- The Primary BM Unit is not associated with a Trading Unit except a Sole Trading Unit; and
- The de-registration form (BSCP15/4.2) and registration form (BSCP15/4.3) submitted by the outgoing and incoming Suppliers contain consecutive Effective To and From Dates (in order to demonstrate that both Suppliers are aware of, and agree with, the change of Lead Party).

**BSCP15/4.10 Application for Inclusion in BSC Website List of Suppliers which have Satisfied the Criteria to Complete a Change of Primary BM Unit Lead Party within 5 WD for a Primary BM Unit with CVA Metering and Associated with a Customer Premises**

**Part B**

Page 2 of 2

<u>To: Party</u>	<u>Date Sent:</u>
<u>From: BSCCo</u>	
<u>Party ID:</u>	<u>Name of Sender:</u>
<u>Contact email address:</u>	
<u>Our Ref:</u>	<u>Contact Tel. No.</u>
<u>Name of Authorised Signatory (Category A in BSCP38):</u>	
<u>Authorised Signature:</u>	<u>Password:</u>
BSCCo hereby confirms that the above Party has/has not* met the necessary criteria to be included in the BSC Website list of Suppliers which have satisfied the criteria to complete a change of <u>Primary</u> BM Unit Lead Party within 5WDs for a <u>Primary</u> BM Unit with CVA metering and associated with a Customer premises.	

\* Delete as applicable

Parties are reminded of their agreement to notify BSCCo within 1 WD if, at any time, their ability to meet any of the criteria changes. Parties are also reminded that such a change will result in the Party being removed from the list.

4.11 BSCP15/4.11 Change of CVA Primary BM Unit Lead Party (~~CoBLP~~CoPBLP)Part A (to be completed by the Party de-registering the Primary BM Unit(s))

Page 1 of 2

To: CRA	Date Sent:
From: Participant Details	
Party ID:	Name of Sender:
Contact email address:	
Our Ref:	Contact Tel. No.
	Contact Fax. No.
Name of Authorised Signatory:	
Authorised Signature:	Password:

<u>Primary</u> BM Unit Id:	NGC BM Unit <u>Primary</u> BM Unit ID (if known)	Associated MSIDs (please enter all MSIDs associated with <u>Primary</u> BM Unit)	Associated Approved Metering Dispensations (if applicable, please provide MSID(s) and Metering Dispensation Reference Number(s))	Current P/C Flag (for Exempt Export <u>Primary</u> BM Units only) <sup>76</sup>

Trading Unit Name (if applicable):

Please take this as notification that the registrations detailed above will be transferred with an Effective To Date of<sup>77</sup>: \_\_\_\_\_<sup>76</sup> Must be either "P" (Production) or "C" (Consumption).<sup>77</sup> The 'Effective To Date' specified on this form should be the day before the 'Effective From Date' for the associated registration(s) specified on the BSCP15/4.11 Part B form.



4.12 BSCP15/4.12 Application for Credit Qualifying Primary BM Unit Status

<b>To: CRA</b>		<b>Date Sent:</b>
<b>From: Participant Details</b>		
<b>Party ID:</b>		<b>Name of Sender:</b>
<b>Contact email address:</b>		
<b>Our Ref:</b>		<b>Contact Tel. No.</b>
		<b>Contact Fax. No.</b>
<b>Name of Authorised Signatory:</b>		
<b>Authorised Signature:</b>		<b>Password:</b>

Details of the Primary BM Unit(s) for which Credit Qualifying Primary BM Unit Status is sought:

<u>Primary</u> BM Unit ID(s)	FPN Status Flag
	T/F
	T/F
	T/F
	T/F

The Applicant must be the Lead Party and may need to provide BSCCo with assistance in collecting the Primary BM Unit Meter Volume data for the Credit Qualifying status determination.

4.13 BSCP15/4.13 Application for Non-Standard **Primary** BM Unit

To: BSCCo	Date Sent:
From: Participant Details	
Party ID:	Name of Sender:
Contact email address:	
Our Ref:	Contact Tel. No.
	Contact Fax. No.
Name of Authorised Signatory <sup>81</sup> :	
Authorised Signature:	Password:

**Confidentiality**

This form, associated diagrams and BSC Panel documents will routinely be made available in the public domain unless the applicant informs BSCCo otherwise at the time of application

**Request for Confidentiality** YES/NO\* \*Delete as applicable

If 'YES', what is confidential?

Confidential <sup>82</sup> ?	Yes/No (if only part then indicate which part)
Application form	
Diagrams	
BSC Panel Documents	

Justification for requesting confidentiality:

**Site Details**

<b>Primary</b> BM Unit Id(s) (if known):	
<b>Primary</b> BM Unit Name(s) (Max 30 Characters):	
National Grid BM Unit Id(s) (if known and applicable):	

<sup>81</sup> If the BSCP38 Authorisations process has not been completed, this form can be signed by a registered company director and accompanied by a letter on company stationery signed by the same registered company director.

<sup>82</sup> BSCCo will publish all Panel determinations, though for confidential papers the details will be anonymised. BSCCo is required to keep a list of all Non-Standard BM Unit determinations which must be made available to any Party upon request.

**Application:**

Why are you applying for a Non-Standard Primary BM Unit (please tick)

The Plant and Apparatus does not fall into one of the standard categories in K3.1.4	
The Plant and Apparatus does fall into one of the standard categories in K3.1.4 but a different configuration satisfies the requirements for <u>Primary</u> BM Units in K3.1.2	
The Plant and Apparatus Exports or Imports are at a CVA Boundary Point at which there are other Exports or Imports for which another person is responsible (the Plant and Apparatus may or may not be of a Standard <u>Primary</u> BM Unit configuration)	

Description of Non-Standard Primary BM Unit configuration

*Please contact BSCCo for guidance on how to complete this section*

Please provide electrical single line diagram(s) of the Plant and Apparatus included in the Non-Standard (and any Standard) Primary BM Unit(s) to support your application. The diagrams need to clearly show the location of the Metering Equipment, in particular the Settlement Current and Voltage Transformers (CTs/VTs) and CT/VT ratios, all existing Boundary Points and any System Connection Points at or near the proposed Boundary Point(s) and which items of Plant and Apparatus comprise which Non-Standard (and any Standard) Primary BM Unit(s).

List of electrical single line diagrams attached and description of Plant and Apparatus covered by each diagram.

**Rationale**

Rationale with reference to BSC Section K3.1 for the request for the Non-Standard Primary BM Unit:

*Please contact BSCCo for guidance on how to complete this section*



**4.14 BSCP15/4.14 Registration of Secondary BM Unit**

<u>To: CRA</u>	<u>Date Sent:</u>
<u>From: Participant Details</u>	
<u>Party ID<sup>83</sup>:</u>	<u>Name of Sender:</u>
<u>Contact email address:</u>	
<u>Our Ref:</u>	<u>Contact Tel. No.</u>
<u>Name of Authorised Signatory:</u>	
<u>Authorised Signature:</u>	<u>Password:</u>

**Is this Secondary BM Unit registration:**

a New Secondary BM Unit Registration

a change in status of a Secondary BM Unit's FPN Flag

(Tick as appropriate)

<u>Secondary BM Unit Id</u>	<u>Secondary BM Unit Name(Max 30 Characters)</u>	<u>NGC BM Unit ID<sup>84</sup></u>	<u>GSP Group Id</u>	<u>P/C Flag</u>	<u>FPN Flag (Y/N)</u>	<u>EFD</u>

<sup>83</sup> Only Virtual Lead Parties may register Secondary BM Units

<sup>84</sup> The NGC BM Unit ID must be provided for all Secondary BM Units with the FPN Flag set to 'Y'.

**4.15 BSCP15/4.15 De-Registration of Secondary BM Unit**

<b><u>To: CRA</u></b>	<b><u>Date Sent:</u></b>
<b><u>From: Participant Details</u></b>	
<b><u>Party ID:</u></b>	<b><u>Name of Sender:</u></b>
<b><u>Contact email address:</u></b>	
<b><u>Our Ref:</u></b>	<b><u>Contact Tel. No:</u></b>
<b><u>Name of Authorised Signatory:</u></b>	
<b><u>Authorised Signature:</u></b>	<b><u>Password:</u></b>

**De-Registration Secondary BM Unit Data Requirements****Name:****Secondary BM Unit Id:****NGC BM Unit ID:****Effective To Date:**

**The NGC BM Unit ID must be provided for all Secondary BM Units with the FPN Flag set to 'Y'.**

Pending Implementation