



Redlined BSCP20 text for P344

P344 proposes changes to section(s) 1.3, 2.1, 3.1, 3.3, 4.2, 4.4, 4.5, 4.9 and Form 4.3/a. We have redlined these changes against Version 17.0

There is no impact on any other part of this document for this change.

Amend section 1 as follows:

1.3 Key Milestones

The key milestones in this procedure are:

- Detailed notification of ‘change to’ or ‘new’ Registrant/MOA associated with Metering System at least 20WD prior to the Registration Effective From Date (REFD); or at a time otherwise agreed upon by all parties concerned.
- Issue of relevant Standing Data to Registrant as confirmation of implementation before REFD;
- Relay any objection before the REFD.

Suppliers that have Customers directly connected to the Transmission System can register and de-register the **Primary** BM Unit associated with that Customer premises within 5WD in limited circumstances in accordance with BSCP15.

Amend section 2.1 as follows:

2.1 List of Acronyms

The following is a list of acronyms used in BSCP20:

| | |
|--------|---|
| BSCCo | Balancing and Settlement Code Company |
| BSCP | Balancing and Settlement Code Procedure |
| BST | British Summer Time |
| CDCA | Central Data Collection Agent |
| CMRS | Central Meter Registration Service |
| CoPBLP | Change of Primary BM Unit Lead Party |
| CoP | Code of Practice |
| CRA | Central Registration Agent |
| CT | Current Transformer |
| CVA | Central Volume Allocation |
| EFD | Effective From Date |
| GSP | Grid Supply Point |
| LDSO | Licensed Distribution System Operator |
| LEG | License Exempt Generator |
| MOA | Meter Operator Agent |
| MSID | Metering System Identifier |

| | |
|------|-------------------------------------|
| MSN | Meter Serial Number |
| MTD | Meter Technical Details |
| PSTN | Public Switched Telephone Network |
| REFD | Registration Effective From Date |
| RETD | Registration Effective To Date |
| SMRS | Supplier Meter Registration Service |
| SVA | Supplier Volume Allocation |
| TC | Transmission Company |
| VT | Voltage Transformer |
| WD | Working Day |

Amend section 3.1 as follows:

3.1 Registration of New Metering System¹

This process shall not apply where a Metering System is being transferred from one Party to another as part of the CVA Primary BM Unit CoPBLP process in BSCP15 which defines the process for transferring the ownership of Metering Systems in such circumstances.

| REF | WHEN ² | ACTION | FROM | TO | INPUT INFORMATION REQUIRED | MEDIUM |
|--------------------|--|--|-----------------------------|------------------------|--|------------------------------------|
| 3.1.1 ³ | At least 20WD before REFD of Boundary / Systems Connection Point | Provide registration data of Boundary Point or Systems Connection Point ¹ at location of new Metering System as registered according to BSCP25. | LDSOs / TC (as appropriate) | CRA | Details as provided in BSCP25/5.1 (Registration/De-registration of Transmission System Boundary Point) or BSCP25/5.2 (Registration of Distribution Systems Connection Point) | Fax/Email |
| 3.1.2 | On receipt of 3.1.1 | Forward registration details of Boundary / Systems Connection Point to BSCCo Where the LDSO specified on the BSCP25/5.2 form is not the Nominated LDSO for the GSP Group, CRA should also inform the Nominated LDSO of the registration | CRA | BSCCo / Nominated LDSO | As submitted in 3.1.1 | Fax/Email |
| 3.1.3 | At least 20WD before the REFD of the Metering System | Provide registration data of Metering System ⁴ | Registrant | CRA | BSCP20/4.1, Registration of Metering System signed by an authorised person, registered as such via BSCP38 Or CRA-I031 Metering System Data ⁵ | Fax /Email /Post Electronic |

¹ Where the New Metering System is associated with an Exemptable Generating Plant and the Import Meter(s) is Registered in SMRS, refer to process 3.8 'Registration of a New Metering System which is associated with Exemptable Generating Plant and where the Import Meter(s) is Registered in SMRS'

² The timescales in this process may vary when there is a transfer of registration as outlined in BSCP68. In this instance, the timescales in BSCP68 should be followed.

³ Suppliers that have Customers directly connected to the Transmission System can register and de-register- the Primary BM Unit associated with that Customer premises within 5WD in limited circumstances in accordance with BSCP15

⁴ In the event that the Metering System is at a Systems Connection Point between two Distribution Systems, the owners of each Distribution System must agree on the identity of the Registrant using Form BSCP20/4.1

| REF | WHEN ² | ACTION | FROM | TO | INPUT INFORMATION REQUIRED | MEDIUM |
|-------|---|--|-------------------------|----------------------------------|---|-------------------------------|
| 3.1.4 | On receipt of notice in 3.1.3 | Check that the Registrant is a valid Party or is to become a Party before or on the REFD with the BSCCo | CRA | Internal/ BSCCo (as appropriate) | Registrant of the proposed Metering System | Fax/Internal (as appropriate) |
| 3.1.5 | On receipt of notice in 3.1.3 | Check that the MOA is registered. | CRA | | MOA of the proposed Metering System | Internal Process |
| 3.1.6 | Within 1WD of receipt of 3.1.3 | Allocate a MSID to the Metering System and notify Registrant, MOA and CDCA. (The Registration Report CRA-I014 will be circulated at the end of each day once the change or registration has been input into the CRA system) | CRA | Registrant CDCA MOA | MSID of Metering System using data as submitted in 3.1.3 | Fax/Email |
| 3.1.7 | Within 2WD of receipt from 3.1.6 | The MOA may object to the registration on the understanding that they are not the MOA for the Metering System. | MOA | CRA | MOA details why they are not the MOA for the Metering System. | Fax/Email |
| 3.1.8 | Where an objection has been raised by the MOA. | The CRA shall notify the Registrant that the MOA has objected to the registration and therefore registration has been rejected. | CRA | Registrant | MOA objection details. | Fax/Email |
| 3.1.9 | At least 16WD prior to REFD and after receipt of MSID allocation. | If no objections to the registration, provide Meter Technical Details. | MOA or Registrant | CDCA | BSCP20/4.3, Registration of Meter Technical Details Signed by an authorised person, registered as such via BSCP38 (CDCA-I003 Meter Technical Details) | Fax/Post/Email |

⁵ Where the Electronic flow CRA-I031 is used to register a Metering System the Registrant will need to confirm manually (email/Fax/Post) whether it is the Metering System owner or that it has obtained the Metering System owners consent

| REF | WHEN ² | ACTION | FROM | TO | INPUT INFORMATION REQUIRED | MEDIUM |
|--------|--------------------------------|---|------|--|---|----------------|
| 3.1.10 | Within 1WD of receipt of 3.1.9 | CDCA to validate the Meter Technical Details provided by the MOA or Registrant and inform MOA or Registrant of any discrepancies. ⁶ | CDCA | MOA or Registrant | Meter Technical Details (CDCA-I051) | Fax/Email |
| 3.1.11 | In accordance with BSCP02 | Carry out Proving Tests ⁷ | MOA | CDCA | Refer to BSCP02 | |
| 3.1.12 | Prior to REFD | Provide Metering Technical Details Report of data entered into system and Registrant to confirm accuracy. | CDCA | Registrant, MOA, TC and if appropriate relevant LDSO | Meter Technical Details Report (CDCA-I051). | Fax/Post/Email |
| 3.1.13 | Prior to REFD | Once the requirements of the relevant conditions set out in Section K.2.2.4 of the BSC have been fulfilled, provide registration reports of data entered into system and Registrant to confirm accuracy | CRA | Registrant TC | Registration reports of data entered into systems – Registration Report (CRA-I014), NGC Standing Data Report (CRA – I028). | Electronic |

Amend section 3.3 as follows:

3.3 Change of Registrant of Metering System⁸

| REF | WHEN | ACTION | FROM | TO | INPUT INFORMATION REQUIRED | MEDIUM |
|-----|------|--------|------|----|----------------------------|--------|
|-----|------|--------|------|----|----------------------------|--------|

⁶ Where the Meter Technical Details are not valid the registration will be rejected, and the MOAs or Registrant will be required to resubmit the Meter Technical Details under step 3.1.9.

⁷ The MOA shall seal the new Metering System in accordance with BSCP06

⁸ This process shall not apply where a Metering System is being transferred from one Party to another as part of the CVA Primary BM Unit CoPBLP in BSCP15 which defines the process for transferring the ownership of Metering Systems in such circumstances.

| | | | | | | |
|-------|--|---|---------------------|----------------------------|--|-------------------------------|
| 3.3.1 | At least 20WD before REFD | Provide Registration data of Metering System | New Registrant | CRA Existing Registrant | BSCP20/4.1, Registration of Metering System signed by an authorised person, registered as such via BSCP38 Or CRA-I031 Metering System Data | Fax/Email Electronic |
| 3.3.2 | Within 1WD of receipt of notice in Ref 3.3.1 | Notify CDCA of the intended Change of Registrant of Metering System | CRA | CDCA | Registration Metering System details and REFD | Fax/Email |
| 3.3.3 | Within 5WD of 3.3.1 | The Existing Registrant returns form BSCP20/4.6 if they have any objections | Existing Registrant | CRA New Registrant | BSCP20/4.6, Objection to change of Metering System Registration | Fax /Email |
| 3.3.4 | Within 1WD of receipt of objection in 3.3.3 | If the Existing Registrant objects the CRA must refer the matter to BSCCo to resolve. ⁹ | CRA | BSCCo | Details of registration and objection including copies of relevant forms | Post/Fax/Email/ Electronic |
| 3.3.5 | At the same time as 3.3.4 | Inform CDCA of the objection to the Metering System registration and leave pending | CRA | CDCA | Objection of Metering System registration | Fax/Email |
| 3.3.6 | Prior to REFD | If no objection to the registration has been received, or any objection has been resolved, update and send details of Metering Systems to be effective on REFD. | CRA | Registrant TC | Registration reports of data entered into the system – Registration report (CRA – I014), NGC Standing Data Report (CRA – I028). | Electronic |

⁹ If the registration is objected to, the new registration will not be accepted and the current Registrant shall remain until the objection is resolved

Amend section 4.2 as follows:

4.2 ~~BSCP20/4.2 – Not used, Registration of Metering System at a Distribution Systems Connection Point~~

This form is no longer used. Registration of a Metering System at a Distribution Systems Connection Point should be carried out via BSCP20/4.1.

Amend section 4.4 as follows:

4.4 ~~BSCP20/4.4 – Not Used. Metering System Proving Test Record~~

This form is no longer used. Proving Test Records are now included in BSCP02.

Amend section 4.5 as follows:

4.5 ~~BSCP20/4.5 – Not Used, Confirmation of Installation of Metering Equipment (Including Extension or Modification of Metering System)~~

BSCP20/4.5 is no longer used as it has been replaced by BSCP02/4.4.

Amend section 4.9 as follows:

4.9 ~~BSCP20/4.9 – Not Used, Register or De-register Boundary Point or Systems Connection Point~~

BSCP20/4.9 is no longer used and has been replaced by forms BSCP25/5.1, BSCP25/5.2 and BSCP25/5.5.

Amend section Form 4.3a as follows:

BSCP20/4.3a

PAGE 1 OF 5

Registration of Meter Technical Details

| | |
|--|-------------------------|
| To: CDCA | Date Sent: _____ |
| From: Participant Details | |
| MOA/Registrant ID: _____ | Name of Sender: _____ |
| Contact email address: _____ | |
| Our Ref: _____ | Contact Tel. No. _____ |
| Name of Authorised Signatory: _____ | |
| Authorised Signature: _____ | Password: _____ |
| <input type="checkbox"/> Tick box if this is a Registration Transfer in accordance with BSCP68 | |

Description of Meter Technical Details to be amended¹⁰:

Metering System Details (Separate forms should be used for each Metering System)

| Data Item | Data Content | Enter '**' if data has changed |
|-------------------------------------|--------------|--------------------------------|
| Metering System Id (MSID) | | |
| MTD Effective From Date | | |
| Party ID (LDSO) ¹¹ | | |
| Metering Equipment/Service Location | | |
| Dispensation Reference | | |
| Dispensation Effective From Date | | |
| Dispensation Effective To Date | | |
| Reason for Dispensation | | |
| Metering Site Contact Name | | |
| Metering Site Contact Tel Number | | |
| Metering Site Contact Fax Number | | |
| Metering Site Address Line 1 | | |
| Metering Site Address Line 2 | | |
| Metering Site Address Line 3 | | |
| Metering Site Address Line 4 | | |
| Metering Site Post Code | | |
| Energisation Status (ES) | | |
| ES Effective From Date | | |
| ES Effective To Date | | |

¹⁰ Relevant fields in sections below should also be completed.

¹¹ In the case of an embedded **Primary** BM Unit this is the Contracted LDSO.