

*CP Form*

<b>Change Proposal – F40/01 (Page 1 of 2)</b>	<b>CP No: 716</b> <i>(mandatory by BSCCo)</i>
<b>Title</b> <i>(mandatory by originator)</i> Change of tenancy and annual calculation of Load Factors	
<b>Description of Change</b> <i>(mandatory by originator)</i>  BSCP516 Appendix 4.4 provides for instances where there is less than the 12 months of metering data necessary for NHHDCs to complete their obligation in AP516 3.2 to recalculate the Load Factor of NHH Maximum Demand meters every February. However, this provision does not specify for instances where the lack of 12 months data is due to change of tenancy and therefore possibly a change of use and consequently a change of Load Factor.  Also, it is proposed to amend the wording in Period description i and ii from 'valid metering periods' to 'valid meter readings' for clarity.	
<b>Proposed Solution(s)</b> <i>(mandatory by originator)</i>  <i>Amend section in 4.4 to:</i>  where the Period is defined as: 12 months of metering data. Where 12 months of metering data is unavailable for the Period, the NHHDC will apply the following rules:  i) Use valid meter readings spanning a 12 month period, which were obtained prior to the re-calculation Period; or ii) If less than 12 months' meter readings are available (e.g. Due to a new connection) use Profile Class 06 as the default Profile Class until the next annual re-calculation.  Where a change of tenancy has occurred in the previous 12 months, the rules described above must be strictly applied to all available settlement data relating to the Metering System and not just the data relating to the most recent tenancy.	
<b>Justification for Change</b> <i>(mandatory by originator)</i>  To avoid confusion, clarify that the rules to be invoked when there is less than 12 months of meter reads available, must also be applied to instances where lack of data is due to a change of tenancy.	
<b>Other Configurable Items Potentially Affected by Proposed Solution(s)</b> <i>(optional by BSCCo)</i>	
<b>Impact on Core Industry Documents</b> <i>(optional by originator)</i>	

**Related Changes and/or Projects** *(mandatory by BSCCo)*

This was originally raised as SIR R2567 by Norweb.

**Originator's Details:**

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**Date** 9<sup>th</sup> October 2001

**Organisation** ELEXON

Attachments: N\* (If Yes, No. of Pages attached:.....)  
*(delete as appropriate)*