

<b>Change Proposal – F40/01</b>	<b>CP No: 887</b>  <b>Version No: 2</b>
<b>Title</b> <i>(mandatory by originator)</i> Update to BSCP 508 – File Re-send Requests	
<b>Description of Problem/Issue</b> <i>(mandatory by originator)</i>  There are no processes defined to describe how a Participant should request file re-sends from the SVA Agent for either Daily Profile Production Files or Volume Allocation Files. File re-send requests are currently handled on an ad-hoc basis through the PMS and EARS systems at ELEXON and Cap Gemini respectively. It is proposed that the current procedure be formally documented in BSCP 508 to handle the processing of file re-send requests. The proposal deals with both Daily Profile Production File requests and Volume Allocation File requests in the same way.	
<b>Proposed Solution(s)</b> <i>(mandatory by originator)</i>  All calls requesting file re-sends should be sent initially to the ELEXON help desk. The call should then be referred to the SVA Operations team. The SVA Operations team will contact the Supplier and inform them that ELEXON will endeavour to recover from the Supplier any costs incurred as a result of the re-send request. At this point ELEXON will also add the following information to the call if it has not been provided already: <ul style="list-style-type: none"> <li>• Caller Forename and Surname</li> <li>• Customer Site</li> <li>• Telephone Number</li> <li>• E-mail Address</li> </ul> Once these details have been recorded, ELEXON will refer the call to the SVA Agent help-desk and raise a CMIR to request a quote from the SVA Agent for the provision of the data. The SVA Agent help-desk will distribute a template to the originator which will request the following information: <ul style="list-style-type: none"> <li>• MPID for Requested Files</li> <li>• File Type Requested (Daily Profile Production or Volume Allocation Run)</li> <li>• File Name (e.g. D0296)</li> <li>• Run Type (e.g. Initial Settlement (SF) First Reconciliation (RF) etc...)</li> <li>• Settlement Date</li> <li>• Supplier (Y / N)</li> <li>• Distributor (Y / N)</li> </ul> Once completed, the Party should return the template to the SVA Agent help-desk who will then have a clear and auditable record of the exact data requested. Knowing the exact nature of the data requested the	

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<p>SVA Agent will provide a quotation to ELEXON for the provision of the data. ELEXON will request written confirmation from the Supplier that they are happy to meet any cost(s) incurred as a result of the file re-send request.</p> <p>The SVA Agent will collate the requested data and arrange for it to be distributed to the requesting Party.</p> <p>ELEXON will invoice the Supplier to recover the cost(s) of the file re-sends.</p>	
<p><b>Justification for Change</b> <i>(mandatory by originator)</i></p> <p>There will be a defined and documented process that is both clear and auditable</p>	
<p><b>Configurable Items Potentially Affected by Proposed Solution(s)</b> <i>(optional by Originator)</i></p>	
<p><b>Impact on Core Industry Documents</b> <i>(optional by originator)</i></p>	
<p><b>Related Changes and/or Projects</b> <i>(mandatory by BSSCo)</i></p>	

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Requested Implementation Date <i>(mandatory by originator)</i>  Reason:	
Agreed Release/Implementation Date <i>(mandatory by BSCCo)</i>	
<b>Originator's Details:</b>  BCA Name...Andrew Hudson.....  Organisation...ELEXON.....  Email Address...andrew.hudson@elexon.co.uk.....  Date.....04/11/2002.....	
Attachments: Y (If Yes, No. attached:...4 attachments.....) <i>(delete as appropriate)</i>	