

## CP1266 - REDLINE CHANGES TO BSCP504

Changes proposed to BSCP504 v20.1 conformed

Sections 1 to 3.1.1 – no changes

### 3.1.2 Process Daily Profile Coefficients received from SVAA.

REF	WHEN	ACTION	FROM	TO	INFORMATION REQUIRED	METHOD
3.1.2.1	On demand when appointed to SVA MS.	Request and record relevant Daily Profile Coefficients in accordance with BSCP508.	NHHDC.	SVAA.	P0040 Request Daily Profile Coefficient Data.	Manual Process.
3.1.2.2	<p>a) After Profile Production Run - by 5:00pm on SD+1 or</p> <p>b) Re-submit or withdraw profiles already sent or</p> <p>c) Upon request from NHHDC via 3.1.2.1.</p>	<p>Send accepted Daily Profile Coefficients, for the Settlement Day(s)<sup>1</sup> for one or more GSP Group(s).</p> <p>The data flows produced and sent will contain data which is a number of days in arrears of the Settlement Day to which they relate.</p>	SVAA.	<p>NHHDC.</p> <p>Supplier.</p>	<p>D0029 Standard Settlement Configuration Report.</p> <p><a href="#">D0039 Daily Profile Coefficient File</a></p> <p>D0018 Daily Profile Data Report.</p> <p>D0029 Standard Settlement Configuration Report.</p> <p>P0043 Teleswitch Report.</p>	Electronic Interface.
3.1.2.3	If required.	Request Standing Profile Data Report	NHHDC, Supplier	SVAA		Manual Process.

<sup>1</sup> Normally a single file (type 1 file) will be loaded for each Settlement Day, which will invalidate any previous data for that Settlement Date. However, the AA/EAC system will also support the loading of files for up to 2 years (type 2 file), in order to allow for the NHHDC being appointed to a SVA MS in another GSP Group, which will not invalidate any previous data.

REF	WHEN	ACTION	FROM	TO	INFORMATION REQUIRED	METHOD
3.1.2.4	Following 3.1.2.3	Send Standing Profile Data Report by manual method.	SVAA	NHHDC, Supplier	D0028 Standing Profile Data Report	Manual Process

Sections 3.1.3 to 3.2.2 – no changes

### 3.2.3 Change of NHHDC for an existing SVA Metering System not concurrent with a Change of Supplier<sup>2</sup>.

REF	WHEN	ACTION	FROM	TO	INFORMATION REQUIRED	METHOD
3.2.3.1	By 12WD prior to effective date of DC appointment.	Send notification of appointment.	Supplier.	New NHHDC.	D0155 Notification of New Meter Operator or Data Collector Appointment and Terms.	Electronic or other method, as agreed.
3.2.3.2	By 7WD prior to effective date of DC appointment.	Send confirmation of appointment acceptance.	New NHHDC.	Supplier.	D0011 Agreement of Contractual Terms.	Electronic or other method, as agreed.
3.2.3.3	By 5WD prior to effective date of DC appointment.	Send associated Agent details.	Supplier <sup>3</sup> .	New NHHDC, MOA	D0148 Notification of Change to Other Parties. D0302 Notification of Customer Details	Electronic or other method, as agreed.
3.2.3.4	By 3WD prior to effective date of DC appointment.	Send notification of de-appointment.	Supplier.	Old NHHDC <sup>4</sup> .	D0151 Termination of Appointment or Contract by Supplier.	Electronic or other method, as agreed.

<sup>2</sup> Where a bulk change of agent is being initiated, BSCP513 must have been completed prior to triggering this process.

<sup>3</sup> The Supplier will inform the MOA that the NHHDC has been appointed, via D0148 Notification of Change to Other Parties, and this notification will take place prior to step 3.2.3.4.

<sup>4</sup> The old NHHDC will retain responsibility for the MSID until all instructions generated have been accepted and applied by the NHHDA.

REF	WHEN	ACTION	FROM	TO	INFORMATION REQUIRED	METHOD
3.2.3.5	Between –7WD and the de-appointment date.	Send request to provide Meter register reading and associated AA/EAC history to new NHHDC.	Supplier.	Old NHHDC.	D0170 Request Metering System Related Details.	Electronic or other method, as agreed.
3.2.3.6	Within 5WD of de-appointment <sup>5</sup> .	Send Meter register reading and associated AA/EAC history <sup>6</sup> .  In addition, if an actual or customer Meter register reading(s) is obtained by 8WDs (i.e. profile coefficients have been received) before the appointment date change, then this reading(s) will be validated and processed prior to it being sent to the new NHHDC.  If an actual or customer Meter register reading(s) is obtained but less than 8WDs before the appointment date change, then this reading(s) will, wherever possible, be validated and sent to the new NHHDC.	Old NHHDC.	New NHHDC.	Appendix 4.8 – Historical Data Requirements.  D0010 Meter Readings. D0152 Metering System EAC/AA Historical Data.	Electronic or other method, as agreed.
3.2.3.7	Within 1WD of 3.2.3.6.	If Meter register reading and associated AA/EAC history not received as expected, request this data.	New NHHDC.	Supplier <sup>7</sup> or old NHHDC	D0170 Request for Metering System Related Details.	Electronic or other method, as agreed.
3.2.3.8	Within 1WD of 3.2.3.7.	Send Meter register reading and associated AA/EAC history.	Old NHHDC or Supplier <sup>7</sup>	New NHHDC.	Appendix 4.8 – Historical Data Requirements.  D0010 Meter Readings. D0152 Metering System EAC/AA Historical Data.	Electronic or other method, as agreed.

<sup>5</sup> The old NHHDC will send the meter register reading and associated EAC/AA history on request via a D0170, irrespective of whether a ‘Termination of Appointment or Contract by Supplier’ (D0151) flow has been received from the Supplier. Where no D0151 flow has been received, the de-appointment date can be derived from the ‘Date Action Required By’ (J0028) data item on the D0170 flow.

<sup>6</sup> If the old NHHDC receives Meter register reading(s) from the MOA after history has been passed to the new NHHDC, then the old NHHDC will manually inform the MOA that the Meter register reading(s) will need to be sent by the MOA to the new NHHDC.

<sup>7</sup> The Supplier will provide this data either directly or via the old NHHDC.

REF	WHEN	ACTION	FROM	TO	INFORMATION REQUIRED	METHOD
3.2.3.9	If further meter readings are received by the old NHHDC after historical information has been transferred to the new NHHDC	<del>Inform the Associated MOA that the meter readings should be sent to the Old NHHDC to send additional information to the New NHHDC</del> new NHHDC	Old NHHDC	New NHHDC Associated MOA		Electronic or other method, as agreed.
3.2.3.10	If required	Request SVA MS data	NHHDC	Supplier	D0170 Request for Metering System Related Details	Electronic or other method, as agreed
3.2.3.11	Only following 3.2.3.10 or if concurrent change of MS Settlement Details	The Supplier will provide this data to the new NHHDC via the D0052 Affirmation of SVA MS Settlement Details.	Supplier	New NHHDC SMRA	D0052 Affirmation of Metering Settlement Details D0205 Update Registration Details See also Appendix 4.12 - Usage and Validation of Affirmation of Metering System Settlement Details (D0052) flow.	Electronic or other method, as agreed
3.2.3.12	Following request from Supplier and within 10WD of effective date of DC appointment.	Send current MTD.  Send details of any current faults.	MOA.	New NHHDC.	D0149 Notification of Mapping Details. D0150 Non-Half Hourly Meter Technical Details. D0002 Fault Resolution Report or Request for Decision on Further Action	Electronic or other method, as agreed.
3.2.3.13	Within 1WD of 3.2.3.10.	If MTD not received as expected, request this data.	New NHHDC.	MOA.	D0170 Request for Metering System Related Details.	Electronic or other method, as agreed.
3.2.3.14	Within 1WD of 3.2.3.11 request from new NHHDC.	Send current MTD.	MOA.	New NHHDC.	D0149 Notification of Mapping Details. D0150 Non-Half Hourly Meter Technical Details.	Electronic or other method, as agreed.

REF	WHEN	ACTION	FROM	TO	INFORMATION REQUIRED	METHOD
3.2.3.15	As soon as practical.	Confirm inclusion of SVA MS in Meter register reading schedule.	New NHHDC.	Supplier, LDSO.	D0012 Confirmation of the Inclusion of the Metering Point in the Reading Schedules.	Electronic or other method, as agreed.

**Sections 3.2.4 to 3.2.7 – no changes**

**3.3.1 Coincident Change of Supplier and Measurement Class from a Non-Half Hourly to a Half Hourly SVA Metering System <sup>8</sup>**

REF	WHEN	ACTION	FROM	TO	INFORMATION REQUIRED	METHOD
3.3.1.1	Prior to CoMC date change.	Send notification of termination of appointment.	Old Supplier <sup>9</sup> .	NHHDC.	D0151 Termination of Appointment or Contract by Supplier. The old NHHDC becomes de-appointed on SSD-1.	Electronic or other method, as agreed.
3.3.1.2	By SSD+5.	Send final Meter register reading(s) or notification that Meter register reading not obtainable and notification that this is a coincident CoS.	NHHMOA.	NHHDC.	D0010 Meter Readings or D0002 Fault Resolution Report or Request for Decision on Further Action (use the “Additional Information” field to indicate that this is a coincident change). D0150 Non-Half Hourly Meter Technical Details.	Electronic or other method, as agreed.
3.3.1.3	By SSD+8.	If Meter register reading(s) obtained, validate Meter register reading(s).	Current NHHDC.		Appendix 4.2 - Validate Meter Data, Appendix 4.6 – Manual Adjustment of Meter Reading(s).	Internal Process.

<sup>8</sup> This process can also be used where there is only a CoMC, not a coincident CoS and CoMC.

<sup>9</sup> In addition the old Supplier will inform its other Agents of their de-appointments (via D0151 Termination of Appointment or Contract by Supplier) and they also become de-appointed on SSD-1.

REF	WHEN	ACTION	FROM	TO	INFORMATION REQUIRED	METHOD
3.3.1.4	By SSD+8.	If valid Meter register reading(s), produce and send Valid Data Report. <del>in-time for Final Reconciliation Volume Allocation Run</del>	Current NHHDC.	Old Supplier <sup>10</sup> , LDSO. <del>NHHDA</del>	D0086 Notification of Change of Supplier Readings (or D0010 Meter readings if there is no concurrent CoS).  Refer to section 3.3.11 Calculate AA/EAC Values and send to NHHDA and Supplier.	Electronic or other method, as agreed.
3.3.1.5	By SSD+8.	If invalid Meter register reading(s), produce and send Invalid Data Report.	Current NHHDC.	Old Supplier, LDSO.	D0010 Meter Readings.	Electronic or other method, as agreed.
3.3.1.6	If concurrent CoS and CoMC and Meter register reading invalid or not received by SSD+8.	Calculate deemed reading(s) and associated EAC/AA(s).	Current NHHDC.		Appendix 4.5 – Deemed Meter Advance Refer to section 3.3.11 Calculate AA/EAC Values and send to NHHDA and Supplier.	Internal Process.
3.3.1.7	By SSD+8.	Send Deemed Meter Reading(s).	Current NHHDC.	Old Supplier, LDSO.	D0086 Notification of Change of Supplier Readings. Refer to section 3.3.11 Calculate AA/EAC and send to NHHDA and Supplier.	Electronic or other method, as agreed.
3.3.1.8	If CoMC only, and no Meter register reading received by 15WD after the CoMC and if required.	Request final Meter register reading	Current NHHDC	MOA, Supplier		Post / Fax / Email
3.3.1.9	Within 10WD of 3.3.1.8	Send final Meter register reading	MOA / Supplier	Current NHHDC	D0010 Meter Readings	Electronic or other method, as agreed

<sup>10</sup> Where the old Supplier wishes to query the final Meter register reading(s) he shall contact the old NHHDC and the old NHHDC shall endeavour to resolve the query.

REF	WHEN	ACTION	FROM	TO	INFORMATION REQUIRED	METHOD
3.3.1.10	If required and no valid Meter register reading received within 10WD of 3.3.1.9	Deem final Meter register reading and calculate associated EAC / AA(s)	Current NHHDC		Appendix 4.5 – Deemed Meter Advance Refer to section 3.3.11 Calculate AA/EAC Values and send to NHHDA and Supplier.	Internal Process
3.3.1.11	Following 3.3.1.10	Send Deemed final Meter Reading	Current NHHDC	Supplier, LDSO	D0010 Meter Readings	Electronic or other method as agreed

**Sections 3.3.2 to 4.18 – no changes**

Add the following table of NHHDC service levels to the end of section 4.1:

<u>Serial</u>	<u>Sender</u>	<u>Process</u>	<u>Sub-Process</u>	<u>Recipient</u>	<u>Performance Measure</u>	<u>Service Levels</u>	<u>Reporting Method</u>
<u>NC01</u>	<u>NHHDA</u>	<u>1.5 Collection Obligations</u>	<u>D0023 Exceptions</u>	<u>NHHDC, SMRA</u>	<u>Level and type of failed instructions identified by NHHDA</u>	<u>None</u>	<u>[NHHDA]</u>
<u>NC02</u>	<u>Old NHHDC</u>	<u>1.3 Registration Obligations</u>	<u>NHHDC to NHHDC Meter Reads &amp; History</u>	<u>New NHHDC</u>	<u>D0010 and D0152 issued within timescales</u>	<u>100% issued to New NHHDC within 5WD of NHHDC Effective From Date (if Change of DC) or within 8WD of Supplier Start Date (if Change of Supplier)</u>	<u>Provision of data under 1.1.4.1</u>
<u>NC03</u>	<u>NHHDC</u>	<u>1.3 Registration Obligations</u>	<u>NHHDC-NHHDA Meter Read History</u>	<u>New NHHDA</u>	<u>D0019 issued within timescales</u>	<u>100% issued to New NHHDA within 15WD of receipt of D0148 notifying change of NHHDA</u>	<u>Provision of data under 1.1.4.1</u>